

Present: Jamie Burgess – Chair (JB) Rod Ekern – Vice Chair (RE) Andy Clegg – Treasurer (AC) Bill Ottaway (WO) Jean Shaw (JS) Patrick Buck (PB)

Quorate: Five of the registered Trustees need to be present for a majority decision to be taken.

1.	Apologies – No apologies Welcome from JB.	Action
2.	Confirm notice and Quorum sederunt noted as above	NA
3.	Declarations of Interest No declarations of interest at this present time	NA
4.	<p>Discussion regarding the Crosswater Pub</p> <p>Not ready for snagging on ground floor. 1st & 2nd floor look good – 99.9% complete</p> <p>Ground floor – Kitchen needs to be completed, some painting and work to bar area required</p> <p>Outside – signs to go up, lights over signs, lights to side of building, some painting and varnishing req, Some work to roof and gables still to be completed.</p> <p>Do not think will be complete by end of October – Rod to ask Scott to be finished by 8th November</p> <p>Sink & tap ordered – Scott to install</p> <p>Extractor – not ordered – no funds in place – Scott to prepare are to take the extractor.</p> <p>Scott to prepare services (elec./water/drainage) to suit all equipment to be purchased. Scott to run electrics for heat lamps and under counter fridges</p> <p>Andy to order grease trap – Scott to install</p> <p>Agree to purchase a under counter dish washer – Scott to make sure elec/water/draining is suitable for this</p> <p>Funding applications: to include all kitchen equipment including freezers that will be in the shed. Nisbets quote to be used – substituting the under-counter dishwasher for the double height one. Carpet fitters to be invited to give quotes for carpets required – all floors (two quotes min req)</p> <p>Furnishings – a list will be drawn up with approximate costing to be used for a funding application</p> <p>Trustees to meet at 10:00 on Wednesday to look at shed</p> <p>Advertise oil tank</p> <p>Business plan for pub to be circulated to Trustees</p> <p>Seek advice and create an advert asking for expressions of interest for the pub</p> <p>Visit to Glen Luce to be arranged</p> <p>WiFi has been installed – router on 1st floor – Scott contacting Everwarm to link in with Solar Panels</p> <p>Open day in Pub for local residents, Press release, update on pub progress, invite to open day</p> <p>Look at website and make suggestions for additions</p>	<p>RE</p> <p>AC</p> <p>RE</p> <p>RE/PB</p> <p>All</p> <p>PB</p> <p>AC</p> <p>PB</p> <p>PB</p> <p>JB/WO/ JS</p> <p>All</p>