Minutes - APPROVED

Barrhill Development Trust

Monday 3rd November 2025, Barrhill Memorial Hall at 19:00

No valid decisions can be taken at a board meeting unless a quorum is present; the quorum for board meetings is 4 charity trustees, present in person. There are currently 4 serving Trustees

1.	**Meeting validity confirmation** Present: (PB) Patrick Buck - Chair, (AC) Andy Clegg, (WO) Bill Ottaway, (JS) Jean Shaw. **The meeting was quorate**	*Action*
2.	**Declarations of interest** - None	
3.	**Welcome** PB welcomed everyone to the meeting.	
4.	**Approval of minutes from 8th September 2025** JS proposed and WO seconded.	
5.	**Matters Arising from Previous Minutes – Meeting 8th September 2025** **Pub:** **PB Electrical Installation Certificate** has been received. **Health & Safety:** **LW** Review existing H&S paperwork **Facilities:** **LW Emergency Hub** – Still waiting for Customer Support at SP Energy Networks to contact me. Watson Peat (SPR) has been chasing them up.	 *PB* *LW* *LW*
6.	**Treasurers Report** AC handed out a financial statement to end October 2025.	
7.	**HR Report** AC – Agreed with staff at meeting on 28/10/25 to completing time sheets on the last Wednesday of the month so that pay can be made on the last Friday.	
8.	**Secretaries Report** Linda not in attendance.	
9.	**Health and Safety** Gemma and Linda completed First Aid training.	
10.	**Facilities** AC – The TV and internet are now fully working in the meeting room to allow FL to work there. Extra crockery ordered. Table covers being investigated It was agreed to ask the plumber repairing the heating system to fit thermostatic radiator control valves to the radiators in the office, hall and meeting room.	 AC WO

	The notice board that used to be at the shop to be installed on the end of the Galloway garage replacing the one currently there.	WO
11.	**Pub Update** AC – Incorrect fridges collected today. Occassional licences for 6 weeks from 1st December in progress. Full licence is under way but will take months and about £1,200. The chimney is not done. PB –. The rest of the work was planned for 31st October but did not happen. I have been disappointed by the workmen so far who haven't turned up when promised. The prospective tenants have not responded to emails so PB visited Cairnryan to see Billy. The result being that due to health reasons they are unable to take up tenancy of the pub. Graham & Sibbald have been instructed to readvertise for tenants.	*AC* *PB* *PB*
12.	**AOB** Constitution changes registered with OSCR Fitting Thermostat Radiator Valves to meeting room, hall and office – covered in 10. Harbour Ayrshire drop in facility. Linda to ask if there are any Barrhill residents registered with Harbour Ayrshire. Staff to be asked their opinion. It may be inappropriate for others to know who may attend the proposed meetings. Letter to Paul Vokes about tendering was approved. Radiators removed from the pub to be offered to residents on a not for resale basis	*LW* *PB*
	Meeting closed 8pm time **Next meetings**: Monday 1st December 2025 at 7pm	