

Application for Membership of Barrhill Development Trust

We would like to encourage the community to become members of Barrhill Development Trust. Becoming a Member does not entail any specific commitment and is completely free, it simply shows that you support the aims of the Trust. There are 3 categories of member

1. **Ordinary member** - over 16 and resident within Barrhill Community area
2. **Associate member** - over 16 and resident outside the area, including those normally resident elsewhere but do have a property in the area
3. **Junior member** - aged 12 to 15 and resident within Barrhill Community area

Your membership application will be presented to the next Board meeting and approved on the basis of which of the 3 above categories you qualify for, as detailed in the Constitution.

As a Member, we will write to you from time to time about the development of our projects and you will be invited to all Member's Meetings. We promise that any information you provide will be used only for the activities of Barrhill Development Trust.

To comply with the GDPR legislation, Barrhill Development Trust is required to notify Members that the membership information membership is held by Barrhill Development Trust for the purposes of membership administration and not shared with any other organisation. We will write to you from time to time about our work. You may ask us to remove your details, we will do so in accordance with the legislation, this will mean we will not be able to contact you on any matters and you will no longer be a member nor be able to vote.

To apply for membership of Barrhill Development Trust, here is the required information	
Title	
First Name	
Last name	
My Address	
Postcode	
Year of birth <i>Please do not give your full birthday</i>	
My Contact phone	
Email address*	
*If you have one, providing an email address saves the Trust funds for sending out communications	

I support the Barrhill Development Trust and it's objects, I agree to abide with the conditions of membership

Signed Print Name Date

Return to enquiries@barrhillDevTrust.org or in the Memorial Hall mail box

Full details can be found in the Trust Constitution which is published on our website www.barrhilldevtrust.org or available from the Memorial Hall, some of the relevant clauses are shown below for your information

Categories of Members

- 11 For the purposes of this constitution: (a) "Ordinary Member" means a member admitted under clause
a) "Ordinary Membership" shall be construed accordingly; (b) "Associate Member" means a member admitted under clause
b) "Associate Membership" shall be construed accordingly; 5 (c) "Junior Member" means a member admitted under clause
c) "Junior Membership" shall be construed accordingly."

Qualifications for membership

- 12 Ordinary Membership shall be open to any individual aged 16 or over who supports the objects of the organisation and is a resident of Barrhill and Barrhill Community Council area.
13 Associate Membership shall be open to those individuals who are not residents of Barrhill. Associate Members are neither eligible to stand for election to the board nor to vote at any members' meeting.
14 Junior Membership shall be open to those individuals who are aged between 12 and 15 who support the objects of the organisation. Junior Members are neither eligible to stand for election to the board nor to vote at any members' meeting.
15 Employees of the organisation are not eligible for membership.

Application for membership

- 16 Any person who wishes to become a member must sign a written application for membership; the application will then be considered by the board at its next board meeting.
17 The board must notify each applicant promptly (in writing or by e-mail) of its decision on whether or not to admit him/her to membership.
Membership subscription Register of members
18 The board must keep a register of members, setting out
18.1 for each current member:
18.1.1 his/her full name and address;
and 18.1.2 the date on which he/she was registered as a member of the organisation;
18.2 for each former member - for at least six years from the date on he/she ceased to be a member:
18.2.1 his/her name;
and 18.2.2 the date on which he/she ceased to be a member.
19 The board must ensure that the register of members is updated within 28 days of any change:
19.1 which arises from a resolution of the board or a resolution passed by the members of the organisation;
19.2 which is notified to the organisation.
20 If a member or charity trustee of the organisation requests a copy of the register of members, the board must ensure that a copy is supplied to him/her within 28 days, providing the request is reasonable; if the request is made by a member (rather than a charity trustee), the board may provide a copy which has the addresses blanked out. Withdrawal from membership
21 Any person who wants to withdraw from membership must give a written notice of withdrawal to the organisation, signed by him/her; he/she will cease to be a member as from the time when the notice is received by the organisation. Transfer/cessation of membership
22 Membership of the organisation may not be transferred by a member and will cease on death. Expulsion from membership
23 Any person may be expelled from membership by way of a resolution passed by not less than two thirds of those present and voting at a members' meeting, providing the following procedures have been observed: 23.1 at least 21 days' notice of the intention to propose the resolution must be given to the member concerned, specifying the grounds for the proposed expulsion; 23.2 the member concerned will be entitled to be heard on the resolution at the members' meeting at which the resolution is proposed.

Notice of members' meetings

- 31 At least 14 clear days' notice must be given of any AGM or any special members' meeting.
32 The notice calling a members' meeting must specify in general terms what business is to be dealt with at the meeting; and
32.1 in the case of a resolution to alter the constitution, must set out the exact terms of the proposed alteration(s); or
32.2 in the case of any other resolution falling within clause 54 (requirement for two-thirds majority) must set out the exact terms of the resolution.
33 The reference to "clear days" in clause 37 shall be taken to mean that, in calculating the period of notice,
33.1 the day after the notices are posted (or sent by e-mail) should be excluded; and
33.2 the day of the meeting itself should also be excluded.
34 Notice of every members' meeting must be given to all the members of the organisation, and to all the charity trustees; but the accidental omission to give notice to one or more members will not invalidate the proceedings at the meeting.
35 Any notice which requires to be given to a member under this constitution must be:
35.1 sent by post to the member, at the address last notified by him/her to the organisation; or
35.2 sent by e-mail to the member, at the e-mail address last notified by him/her to the organisation.

Procedure at members' meetings

- 36 No valid decisions can be taken at any members' meeting unless a quorum is present.
37 The quorum for a members' meeting is 5 Ordinary members, present in person.
38 If a quorum is not present within 15 minutes after the time at which a members' meeting was due to start - or if a quorum ceases to be present during a members' meeting - the meeting cannot proceed; and fresh notices of meeting will require to be sent out, to deal with the business (or remaining business) which was intended to be conducted.
39 The chair of the organisation should act as chairperson of each members' meeting.