



Barrhill Development Trust Monday 7th October 2024, Barrhill Memorial Hall at 19.00

No valid decisions can be taken at a board meeting unless a quorum is present; the quorum for board meetings is 5 charity trustees, present in person. There are currently 6 serving Trustees

Meeting validity confirmation Present: (JB) Jamie Burgess - Chair, (RC) Andy Clegg, (BO) Bill Ottaway, (JS) Jean Shaw, (PB) Patrick Buck, (RE) Rod Ekern, (LW) Linda Wild – Minutes Apologies - None	Actio
Declaration of Interests None	
JB Welcomed Linda to the BDT JB Thanks extended to Pauline Ekern for taking minutes at previous meetings JB Agenda required for next joint BDT and BCIC meeting - agreed	
Approval of Minutes Minutes of last meeting JS proposed Agreed when recording minutes don't identify people Matters Arising Playpark - Form to be completed to go with receipts	wo
Finance £26,000 in bank but this will reduce due to quarterly electricity bills Playpark equipment	AC
Updates Website and email sorted out Old website redirects to new Members list has not been found. Need to find a copy SL was working on it Online application on website doesn't work. PB – Edit auto response as currently says Gillian Use work emails only for BDT business. User names – just initials or first name for individual addresses	AC AC
Chair's report JB introduced Linda Gemma Horrod is coming in on Thursday for induction of all tasks will follow. Once	
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	Regular staff team meetings will be held	JB
	Holiday sheets will be transferred to computer	
	If Trustees are going to be on holiday for longer than a week please record	
8.	Risk assessments: Health and safety – Food hygiene training First aid training to be arranged for Linda and Gemma so all staff are trained	JB
9.	PUB RE and PB – Go through pub PB – hob and fryer and next to each other under the extractor fan. A steel divider needs to be added between the two	
	Costings of moveable equipment – layout is not changing JB wants builders out by end of October PB Accommodation inspection required to make snagging list once JT and builders have decided work is complete. PB and RE to inspect asap before builders leave.	RE PB/RE
	There are rumours of leaseholders who might be interested. Plunkit Agency?, Company who finds leaseholders (used by New Luce). JM assistance could be arranged if this was a possible route. PB suggested a visit to New Luce which could be arranged formally. PB, BO & JB? Interested in a visit.	РВ
	Need to put out a communication to villagers about the pub JM - SAC, Tom Henderson could supply approx. £5,000 for a business plan for the pub	
10	AOB JS – Biomass boiler serviced today Safeguard Security Invoice for replacement battery needs to be found, don't pay until issue resolved	AC
11	Next meetings: Monday 4 th November 7pm	