

No valid decisions can be taken at a board meeting unless a quorum is present; the quorum for board meetings is 5 charity trustees, present in person. There are currently 6 serving Trustees

1.	<p>Meeting validity confirmation Present: (AC) Andy Clegg, (BO) Bill Ottaway, (JS) Jean Shaw, (PB) Patrick Buck, (RE) Rod Ekern, Apologies – Jamie Burgess</p>	<i>Actio</i>
2.	<p>Declaration of Interests None</p>	
3.	AC explained absence of JB	
4.	<p>Approval of Minutes Minutes of last meeting JS proposed, BO seconded Matters Arising Trading Hub will be resolved at meeting in February. Map of Barrhill to be investigated</p>	<i>JB JS</i>
5.	<p>Finance The financial statement for December and budget for next 3 months was distributed, which led to discussions about the budget. The blank lines in the budget to be filled for the new financial year now we have a better idea of what is needed. Grant applications have been made for 2 weeks builders wages, Legal fees for closing the Trading Hub and replacement of Hall security control panel. This led to a discussion on the alarms in the pub,</p>	<i>AC AC</i>
6.	<p>Updates Hags order has been placed and awaiting delivery date Linda to chase up skip ordering</p>	<i>BO LW</i>
7.	<p>HR Report It was noted that the assistant caretaker times had been underestimated and will need re-evaluation.</p>	<i>JB</i>
8.	<p>Facilities There is an unused sit on lawnmower in the shed. Does it need maintenance to be used or will it not be used. JS to get someone to examine it to make decision. Shelving required in storage shed, ask Dean for costings.</p>	<i>JS DH</i>

