

Minutes - **APPROVED**

Barrhill Development Trust

Monday 3rd February 2025, Barrhill Memorial Hall at 19.00

No valid decisions can be taken at a board meeting unless a quorum is present; the quorum for board meetings is 5 charity trustees, present in person. There are currently 6 serving Trustees

1.	Meeting validity confirmation Present: (JB) Jamie Burgess, (AC) Andy Clegg, (BO) Bill Ottaway, (JS) Jean Shaw, (RE) Rod Ekern, (LW) Linda Wild - minutes Apologies – (PB) Patrick Buck	Action
2.	Former BDT Trustee Shelagh Leach attended the meeting to check that the BDT were also receiving emails from OSCR which were still being emailed to her. JB and AC had both previously contacted OSCR requesting previous board members contact details were removed. JB confirmed that the BDT are also receiving the emails and thanked Shelagh for taking time to check this with the board. Shelagh left the meeting.	
3.	Declaration of Interests None	
4.	Approval of Minutes Minutes of last meeting JS proposed, BO seconded	
5.	Finance AC handed out a financial statement end January 2025 The BCIC hasn't had a meeting since a claim for funds was submitted in November. Insurance – names change from old trustees has been requested. AC – Montpelier have started on the accounts today. AGM date needs to be set when the accounts are sorted. 2 weeks minimum notice of AGM is required but 1 month notice would be better. AC – Pub car park EV charger £6,139.20 quote received from Scottish Power. Photo of distribution board in pub is needed. We need the key from the builder to do this and make copies of the keys. AC – needs to purchase toner for home printing RE – Asked why OSCR is involved with the BCIC and BDT. AC – because the accounts were not submitted on time. Montpelier was not able to process them until now due to new regulations meaning processing takes longer for accounts and a backlog. AC – Once the 23/24 accounts are completed the 24/25 accounts will go in on time as there is no longer a backlog of invoices to find and sort out.	PB

6.	<p>HR Report</p> <p>JB – needs to speak to staff, meeting to be arranged in the next 2 weeks</p> <p>JB – Suzy Mercer will be stepping away and will be replaced</p>	JB
7.	<p>Secretaries Report</p> <p>Staff Clothing</p> <p>Angela, Gemma and Dean have been putting together a list of workwear.</p> <p>Electricity meters</p> <p>Both meters in the pub and the hall meter are to be upgraded on 11th February. The car park was done on 20th January. The hall is on Economy 7 which is a throwback to when storage heaters were used. Will request to change to flat rate at renewal of contract due 12/5/2025. The car park and toilets contracts are due for renewal 12/4/2025</p> <p>Bowling Green</p> <p>Dean cut the green on 30/1/2025 after being contacted by Martin Rennie earlier in the week. It hadn't been cut during the closed season and so was a much bigger job than it should have been. The green is usually cut monthly during the closed season. A discussion followed and a decision was made that there needed to be a more formal arrangement for green cutting which would be arranged through the BBC President.</p> <p>Emails</p> <p>Confirmed that everyone is checking their barrhilldevtrust.org emails.</p> <p>Skips</p> <p>BCC skips cannot be ordered until dates for the SAC supplied skips are confirmed. CS has been chasing this. LW to check on progress.</p>	<p>LW</p> <p>LW</p> <p>JB</p> <p>LW</p>
8.	<p>Facilities</p> <p>Arnshean Park</p> <p>WO – no storm damage to the park. HAGS have confirmed costing for the replacement beam for the zip wire. Playpark inspection due in October.</p> <p>A request for a cycle path around the inner perimeter of the playpark has been received due to schoolchildren taking cycle proficiency training which cannot be done on the road. A discussion took place.</p> <p>JB – After getting costings we should apply for funds from BCIC.</p> <p>RE to investigate costings</p> <p>AC – Once costings are in put this to the village to see if a cycle path is wanted.</p> <p>Action Plan</p> <p>AC - Three companies are interested in providing this service. We should put the pub and cycle track into this.</p>	RB

	<p>Emergency Resources</p> <p>JB – We need to get a generator to provide heating, drinks and soup in the event of power cuts such as the one we have just experienced. JS – the generator in the hall storage is not big enough for this.</p> <p>JB – the fire brigade emergency hub has equipment.</p> <p>JB -We need to think about big projects</p>	
9.	<p>Pub Update</p> <p>PB sent a pub update</p> <p>JS – should we put out an advert to get expressions of interest? A discussion followed about the best way forward.</p> <p>AC suggested going with the package option rather than doing this ourselves, Graham and Sibbald as used by New Luce. PB to speak to Plunketts about an advert. Agreement to leave this to the experts.</p> <p>AC suggested an alternative route. The BDT could rent out the rooms and run the pub as a community pub. This was not supported by others.</p>	PB
10	<p>AOB</p> <p>JS - Lawn mower will be looked at soon.</p> <p>Storage shelving for container from IKEA will be delivered on 5/2/25</p> <p>Playgroup and youth club equipment is stored in the container. Needs sorting through. See what further storage is needed when the racking arrives. Emergency planning additional storage will also be needed. Solway may help with the delivery of this.</p> <p>JS – has the new keyboard been insured? JB – not specifically but is included in general contents insurance.</p> <p>JS – better utilisation of solar panels needs to be made. Battery packs should be considered. The car park could then run itself. AC – Net Zero investigation is needed. RE has researched grants available. Net Zero upgrades usually come as a package. JS to look into this.</p>	JS
11	<p>Meeting closed 8:20</p> <p>Next meetings:</p> <p>Monday 3rd March 7pm</p>	