

[illegible]

	<p>Christmas Decorations - Inventory to be emailed by LW</p> <p>Gentle exercise class LW- the class has been a success with 13 people attending both weeks. The feedback has been very positive.</p> <p>Car Park lights RE – LED replacement kits are available. RE to look into pricing. BO – Transformers need replacing (approx. £15 each) on failed lights. Ant infestations have caused the lights to fail. Concrete needs adding around the pole bases. This is an easy job which can be completed by BO and DH.</p> <p>Grass cutting service AC – DH doesn't want to use his van for work anymore which would impact the grass cutting service. AC to discuss with DH.</p> <p>Pub advertising PB - Graham &amp; Sibbald contacted and will take photos when the kitchen is finished. Scott to look at doors upstairs sticking.</p> <p>Pub outdoor structure RE – provided a document highlighting the work required to bring it to a useable standard. The roof structure is not suitable therefore planning permission would be needed. AC – Would it be cheaper to knock down and rebuild? Need to get a quote for a survey to make a decision. BO – Should we wait until we have a tenant before spending the money? RE – will arrange for an architect to come out to give a quote. This should incur no cost. WW – Could it be made useable without building work? BO – it shouldn't be a huge job to get it to a standard suitable for storage. WW – replace it with a shed? PB – remove the mezzanine floor? AC – it could not be used as a games room then. AC - Planning permission would be needed to knock it down. PB – the oil tank needs to go. WW offered to arrange removal with the buyer.</p>	<p><i>LW</i></p> <p><i>RE</i></p> <p><i>BO</i></p> <p><i>AC</i></p> <p><i>RE</i></p> <p><i>WW</i></p>
5.	<p>Treasurers Report</p> <p>AC handed out a financial statement to end March 2025</p>	
6.	<p>HR Report</p> <p>Annual wage increases</p> <p>AC - suggested 50p per hour for all employees starting April 2025. The minimum wage rise is then covered. The wage rise is covered in the budget. GH was employed for too few hours due to an increase in hall usage. The extra hours are within the budget.</p> <p>Unanimous approval was given for the wage rise.</p>	<p><i>AC</i></p>

	<p>AC – the hall can be booked until midnight. Suggest that the latest time for bookings be set earlier. 11pm to 12 midnight should be charged at a premium rate, double suggested. Possible exception to this is New Years Eve.</p> <p>Also hall is not being vacated at the end of booking time. New rules need to be added to the booking form.</p> <p>AC – Bowling green – cutting by DH once a week. This was agreed.</p>	LW
7.	<p>Secretaries Report</p> <p>Hall occupancy numbers for events</p> <p>LW - The fire service does not offer a service for checking non-domestic premises for maximum occupancy. Safeguard Security do not offer the service either. I found a useful document online written by Tyne &amp; Wear Fire and rescue service 'Occupancy Figures: Calculations Guidance' which goes through the process in easy to follow steps for non-complex buildings. Document passed to BO.</p> <p>Hall annual fire safety equipment check was carried out 3rd April</p> <p>Electrical work in the hall is due to begin on 23rd April by Alan Smith. PAT testing of the pub has been requested too but I haven't heard back about this yet.</p>	<p>LW</p> <p>BO</p> <p>LW</p>
8.	<p>Health and Safety</p> <p>Nothing to report</p>	
9.	<p>Facilities</p> <p>Public conveniences</p> <p>BO – Broken toilet handles have been fixed by replacing the wires.</p> <p>AC – The roof is leaking and the path around the toilets needs repairing. Skylights have become brittle and are leaking so need replacing. BO – if matching replacement skylights can be sourced this will be an easy job. BO to get prices.</p> <p>Arnsheen Park</p> <p>BO - After the replacement of the damaged zip wire beam which cost £4,500 the beam on the other zip wire beam has failed. PB – this suggests a 10 year lifespan for the beams. AC – should we repair, replace or scrap?</p> <p>PB – The village needs to be asked if they want 1, 2 or no zip wires. AC – The park is very well used. PB – We should go to BCIC for funding to repair/replace the zip wire. Agreed.</p> <p>WW – Should different materials be looked into? Steel or concrete. Solway may be able to design replacement parts.</p>	<p>BO</p> <p>AC</p>
10.	<p>Pub Update</p> <p>PB – Carpets have been fitted so Graham and Sibbald can take photos for the advert.</p> <p>AC – Pub needs a letterbox. BO – Put a metal letterbox behind the side gate.</p>	PB

11.	<p>AGM Planning</p> <p>AC – The AGM is about 2023-2024</p> <p>The BDT were £50,000 in the red at the start of 2023-2024 and £167,000 in the red at the end of 2023-2024</p> <p>Money was spent on the wrong things – not what it was restricted to. Foundation Scotland insist on the money being spent on what it is claimed for. No retrospective funding applications are allowed.</p> <p>AC – No running costs were claimed for but were spent. This hadn't been pointed out to the previous board. The negative running costs need to be pointed out at the AGM.</p> <p>RE – Does AC know how much was spent on the pub? AC - Yes for the last 2 years, before that, no. Total is Approximately £450,000.</p> <p>AGM date set for 14<sup>th</sup> May 2025</p> <p>AC – Maximum/minimum number of charity trustees</p> <p>Resolution 1: The minimum number of charity trustees in the current clause 58 be amended to read: The minimum number of charity trustees shall be 3.</p> <p>Procedure at board meetings</p> <p>Resolution 2: That current clause 92 is deleted and replaced with the following: No business shall be dealt with at a board meeting unless a quorum is present; the quorum for board meetings shall (subject to clause 107) be (rounded upwards if applicable) not less than 50% of the total number of directors in office at the time</p> <p>Resolution 3: The following clause is inserted before current clause 93: A quorum shall not be deemed to be constituted at any board meeting unless the Member Directors who are also Ordinary Members form a majority of the total number of directors present at the meeting.</p> <p>Resolution 4: In light of the resolutions above and, subject to their approval as per the current constitution, the introduction of new clauses that the number of all clauses and references to clauses in the constitution is updated to reflect any and all amendments.</p> <p>AC - If the resolutions are approved OSCR will have to approve them too.</p> <p>Resolutions unanimously passed.</p> <p>AC – 21 clear days before the AGM there are a list of items to go out. SL took the minutes which have not yet been found. LW to look for last year's AGM where everyone registered.</p> <p>JS – CARES survey. SL is going to complete the online form regarding the pub heat pump.</p>	LW
12.	<p>AOB</p> <p>Bowling Club brown bins</p> <p>PB – BBC currently has 5 permits paid for by the BDT. They want a total of 8 permits with BBC paying for 4 bins and BDT paying for 4 bins.</p>	PB/LW
	<p>Meeting closed 21:00</p> <p>Next meetings: Thursday 8<sup>th</sup> May 2025 at 7pm</p>	