

	<p>- No response to requests, bill paid</p> <p>5.15 LW – Request a list of the kind of jobs the handyman could help resident with – in progress</p> <p>5.16 LW – Source woodchip for car park gardens – done, LW to order</p> <p>5.17 WO/LW – Relocate cigarette butt box and put up no smoking signs</p> <p>5.18 AC – Ask Hyslops if they could fit suitable heating controllers - In Progress</p> <p>5.19 AC – Order a bigger key safe for the office – Done and installed</p> <p>5.20 AC/PB – Lockable storage for the office</p>	<p>LW LW WO</p> <p>AC/PB/ LW</p>
6.	<p>Monthly finance report for BDT AC handed out a financial statement to end February 2025 and the budget for 2026/2027. There is underspend on previous quarters. Underspend to be returned to BCIC at end of grant term. Grant application to fund Budget for 2026/2027 made to BCIC. The charges for a new bank account for pub escrow would be over £100 a year easier to just ring fence it in our existing account.</p>	
7.	<p>HR Report Need to arrange annual performance reviews. Also relate to 5.8 and 5.10</p>	PB/AC
8.	<p>Secretaries Report Flowers for planters Are we going to have the same flowers as last year? If so, I will order put in an order tomorrow so they can deliver when the plants are ready. Safeguard Security Would it be worth looking for an alternative company for the hall and the pub? I think the service is not very good. I don't know what contract we have with Safeguard. Hall Poppy Fall Funding for a net to attach the poppies to would be required from BCC Swift boxes It's time to install the boxes on the hall. Employment law changes There are several changes in employment law coming into force from April 2026 which will need incorporating into the new contracts. LW to advise PB/AC</p>	<p>LW</p> <p>LW</p>
9.	<p>Health and Safety Defibrillator pads need ordering – WO & EO to check if needed Safeguarding policy approved.</p>	LW
10.	<p>Facilities Need to get a roofer to investigate the damp on the end wall of the hall – approved LW to contact Neil Agnew - URGENT</p>	LW

11	<p>Pub</p> <p>The lease was completed on 6th March and Andrea and Kaiser moved in on the 7th. Copies of keys for all rooms to be held by BDT have been made. Transfer window cleaning to Andrea Pub opening on the 20th March and the restaurant the next day Need to order fencing panels for rear of pub.</p>	<p>PB</p> <p>AC</p>
12	<p>AOB</p> <p>Kings Arms Development Trust request to meet LW to arrange after pub running for a month or so.</p>	<p>LW</p>
	<p>Next meetings: Monday 6th April.</p>	