

No valid decisions can be taken at a board meeting unless a quorum is present; the quorum for board meetings is 4 charity trustees, present in person. There are currently 4 serving Trustees

1.	Meeting validity confirmation Present: (PB) Patrick Buck - Chair, (AC) Andy Clegg - Treasurer, (WO) Bill Ottaway, (JS) Jean Shaw Apologies: None The meeting was quorate	<i>Action</i>
2.	Declarations of interest - None	
3.	List of AOB to be discussed at the end of the meeting if time allows Fault with the feed from the car park solar panels. Misuse of skips Warm hubs Pub lease Increasing number of Trustees	
4.	Approval of minutes from 1st June 2026 JS proposed and WO seconded.	
5.	Matters arising from previous minutes – 4th May 2026 5.1 AC - Overhead lines funding for public toilets refurbishment. New application entered which includes floor repair and painting inside and out. 5.2 PB/AC – Arrange staff performance reviews Gemma's done others to arrange 5.3 LW – Arrange Kings Arms Development Trust meeting Emailed but haven't heard back 5.4 LW - Create Newsletter Not had enough free time to get this started 5.5 PB - We need to find a ventilation solution for the hall damp problem 5.6 Explore SPEN funding to replace the bridge to Arnsheen Park Have asked for this to be included in the quotes for the paths. Solways not approached as yet. 5.7 WO/AC – Hard standing in Arnsheen Park needs re-gravelling Waiting for paths outcome. 5.8 PB – Section 50 for pub outstanding Completed 5.9 LW - Table tennis provision	AC PB/AC LW LW PB AC WO/AC AC LW

	Not yet contacted 5.10 Windfarm Vehicles bringing mud into the car park Both windfarms contacted and they will work with us on this.	<i>PB</i>
6.	Treasurers Report AC handed out a financial statement to end June 2026. The application to BCIC for funds for outstanding invoices for the pub since April 2024 onwards was rejected until copies of all the invoices were supplied to the BCIC. This has been done. Applications to SPEN fund for heating controls and public toilets still waiting for outcomes. After handing in the accounts at the start of April the Montpelier juniors have just started looking at them.	<i>AC</i>
7.	HR Report AC – Gemma has agreed to work 5 days per week and Jason has been appointed as Toilets Caretaker for the weekends. Both have signed new contracts. Dean and Linda to be reviewed this month.	<i>AC/PB</i>
8.	Secretaries Report Nothing to report Secretary currently on holiday	
9.	Health and Safety LW – The SAC Kitchen Inspection I have been working my way through the requirements highlighted by the kitchen inspection Posters are in place for allergens, which colour chopping board to use and Kitchen Rules. I have created sheets for caretakers to complete for the following so far: - Monthly cleaning schedule for cupboards - Quarterly dishwasher deep clean - Temperature probe log for cooking and reheating food during an event - Mens, ladies and disabled toilets cleaning logs Still to do: - Cleaning schedule for kitchen in general - Cleaning schedules for meeting room and main hall Checking first aid boxes First aid boxes need to be checked and restocked as required. A schedule needs creating to ensure checks are made at appropriate intervals. AC Safeguard contacted for quotes on faults detected in annual check.	<i>LW</i> <i>LW</i>
10.	Facilities WO – I have ordered replacement platforms for playpark.	<i>WO</i>
11.	Pub Request to waive this month's rent due to lack of full licence.	

	This was agreed as the last month and future payments to be set up as direct debit starting 1st August. Electricity contract taking a long time to sort. Tenants to reimburse BDT for this month's electricity bills. We need to get a solar panels generation reading, apparently E.ON has not received one at all. We do not have a copy of the lease signed by both parties as the solicitor signed on our behalf and has just requested by email today that we need to sign. Outbuilding PB – We have 2 companies who have quoted for the work needed on the outbuilding. Since the architects plans were done one has submitted an updated quote. The other is expected in the next few days. .	PB
12.	AOB JS there appears to be an earthing problem on the solar panels in the car park. The electrician has quoted £475 plus travel plus VAT. Approved as we are losing payment on any generation until it is fixed. Overfilled skips. King's driver was refusing to take the skip away as it was overfilled. Some items transferred to new skip and all then OK. It is a problem that people are not taking notice of the fact it is for small items and the skip is filled the same day. If it is not taken away then people just keep piling it up. Will try putting notices on facebook. If King's refuse to take overfilled skip then there will be no skip the next month. General discussion on how to get more bodies onto the BDT. Once again the combining of the BCIC and the BDT was aired. Notice to be put on facebook about becoming a trustee. JS is to be contacted by SPEN over the creation of a warm hub at the Memorial Hall.	JS PB PB JS
	Meeting closed at 20:52 Next meeting: 3rd August 2026 (another bank holiday!)	