

# Barrhill Development Trust



Scottish Charitable Incorporated Organisation  
Charity No. SCO49162

**Board Meeting No 1**  
**Wednesday 10<sup>th</sup> April 2018**  
**Barrhill Memorial Hall at 7.00pm**

**Present:** Johnnie Thomson (JT) – Chairman, Pauline Hewitt (PH) - Secretary, Mark Bradshaw (MB) – Treasurer, Ken McLaren (KM), Pearl McGibbon (PM), Kassie Farmery (KF), Laura Brown (LB), Jenny Murray (JM)

**CI Representatives:** Amy-Dee Watson (ADW)

1.	<b>Barrhill Development Trust</b> The BCIC Board called the first formal meeting of the Barrhill Development Trust (BDT) at the BCIC Meeting No. 108, held on 10 April 2019. Meeting No. 1 followed the format of the published agenda (attached), with the BDT meeting covering points 9 to 16 (numbered 2 to 10 on this document).	
2.	<b>Voting on of new Members – the Board</b> After discussion, it was agreed that the existing BCIC Board Directors and their appointments would be duplicated on the BDT Board.	
3.	<b>Appointment of BDT Office Bearers</b> Bearing in mind the decision under Point 2 above, the following is confirmed as Office Bearers:  John Thomson – Chairman Mark Bradshaw – Treasurer Pauline Hewitt – Secretary  Directors  Ken McLaren Pearl McGibbon Kassie Farmery Laura Brown Jenny Murray  It was agreed that if any members of the community wished to stand for election to either Board then this will be done at the annual AGM. The intention is to run the BCIC and BDT AGM on the same night. It was reiterated that the community should be made aware that the BDT will be taking over all BCIC projects going forward (with a view to saving money), with the BCIC being retained solely to run the Winter Fuel Payment Scheme and grants and bursaries allocations.	
4.	<b>New BDT Bank Account</b> MB to contact Bank of Scotland to clarify the setting up of the new bank account and report back to the Board. MB to action.	<b>MB</b>

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5.	<p><b>Discussion of transfer of Assets from BCIC</b></p> <p>As asset transfer will be done through a Solicitor, the Board discussed the existing Solicitors, Turcan Connell and whether or not this relationship should continue, or if a local Solicitor should be appointed instead. The conclusion being JT to contact McKinstry, Girvan as the Board felt using a local Solicitor would result in easier administration. JT to action.</p>	JT
6.	<p><b>Transfer of Staff Payroll/issue of new employment contracts</b></p> <p>It was discussed and noted that no transfer of staff payroll or new employment contracts can take place until a new BDT bank account has been set up.</p>	
7.	<p><b>Discussion of transfer of projects to BDT from BCIC</b></p> <p>The Board discussed and agreed that only the Winter Fuel Payment Scheme and grants/bursaries payments will remain with the BCIC. The remainder of projects and assets will be transferred to the BDT.</p>	
8.	<p><b>Existing BCIC website, Facebook and Quarterly Newsletter</b></p> <p>ADW and the Board discussed whether a launch of the BDT to the community was needed with ADW confirming that there is an article in the Q1 BCIC newsletter. ADW advised that the existing BCIC website be retained, purely for the grants/bursaries and BCIC structure with a new BDT Facebook, website and quarterly newsletter all being required.</p>	
9.	<p><b>Format of future meetings</b></p> <p>JT asked ADW to check in the BCIC constitution if there are a minimum number of BCIC meetings that have to be held per annum. ADW to action.</p> <p>It was discussed and agreed that ADW to check what format BDT meetings should take when a BCIC grant or bursary application is submitted and the BCIC financial statement is presented. ADW to action.</p> <p>It was discussed and agreed that two separate agendas and Minutes of the Meeting will be created for both the BDT and BCIC.</p>	ADW ADW
10.	<p><b>Date and Time of Next Meeting</b></p> <p>Barrhill Development Trust Meeting on Wednesday 8<sup>th</sup> May 2019 at 7pm.</p>	

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## BARRHILL COMMUNITY INTEREST COMPANY

**BOARD MEETING No. 108**

**Wednesday 10 April 2019**

**Barrhill Memorial Hall at 7pm**

### AGENDA

1. Attendance
2. Confirm notice & quorum
3. Declarations of Interest
4. Approval of Minutes No. 107 and matters arising
5. Finance/Accounts
6. Grants/Bursaries
7. Up-date from Creetown Initiative
8. Barrhill Development Trust

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### BARRHILL DEVELOPMENT TRUST

9. Voting on of new Members (the Board)
10. Appointment of Office Bearers
11. New bank account
12. Discussion of transfer of assets from BCIC
13. Transfer of Staff Payroll/issue of new employment contracts
14. Discussion of transfer of projects to BDT from BCIC
15. Existing BCIC website, Facebook and Quarterly Newsletter
16. Format of future meetings
  
17. Any other business
18. Correspondence
19. Date and Time of next Meeting

**Note:**

After each Agenda item/subject is discussed, the Board to 'vote' on decisions made and resultant action points & ownership of action points (where required) to be agreed and recorded in the Minutes.