

Barrhill Development Trust

Scottish Charitable Incorporated Organisation
Charity No. SCO49162



Board Meeting No 3
Wednesday 5 June 2019
Barrhill Memorial Hall at 7.00pm

Present: Johnnie Thomson (JT) – Chairman, Richard Brown (RB) – Vice Chairman, Pauline Hewitt (PH) - Secretary, Mark Bradshaw (MB) – Treasurer, Kassie Farmery (KF), Laura Brown (LB), Jenny Murray (JM), Pearl McGibbon (PM)

CI Representatives: Andrew Ward (AW), Amy-Dee Watson (ADW)

Quorate: two thirds of the registered directors need to be present for a majority decision to be taken.

1.	<p>Apologies</p> <p>Ken McLaren (KM)</p>	Action
2.	<p>Confirm notice and Quorum</p> <p>Sederunt noted as above</p>	
3.	<p>Declarations of Interest</p> <p>PH (Barrhill Bowling Club) RB (Barrhill Bowling Club) JT (Altercannoch Wind Farm, Barrhill Scout Group and Barrhill CC) LB (Barrhill Bowling Club, Barrhill Flower Show) MB (Barrhill Bowling Club) KF (Barrhill Playgroup and Barrhill Scout Group)</p>	
4.	<p>Approval of Minutes</p> <p>Approval of Minutes from Meeting No. 2 held on Wednesday 8 May 2019.</p> <p>Approved - RB Seconded – PH</p> <p>Matters Arising</p> <p>Fibre Broadband</p> <p>ADW confirmed to the Board that she has posted on Facebook asking for community members to get in touch if they do not currently have fibre broadband to their property.</p> <p>Solar Panels</p> <p>ADW advised the Board that Energy Efficient Scotland still needs additional information to enable an energy audit to be completed. After discussion it was agreed that ADW will pass the EES engineer MB's email address so communication can be direct and the necessary information passed over. ADW to action.</p>	ADW/MB

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	<p>Trout Inn</p> <p>JT advised the Board that he has been in conversation with the owner of the Trout Inn to give an update on current activity.</p> <p>Turcan Connell – Retention of Services</p> <p>AW advised the Board that he had made the decision not to contact Turcan Connell to discuss service options and recommends that the BDT may consider remaining with them for the Trout Inn project. JT advised CI that the Board has already agreed to transfer services to McKinstry, Girvan.</p> <p>BDT Membership</p> <p>The Board discussed the various ways in which a new membership base for the BDT can be established. CI circulated 30 blank copies of BDT Membership forms and suggested each Director aims to sign up a number of individuals.</p> <p>As no proper launch of the BDT has taken place to date, ADW to action.</p> <p>Storage at Memorial Hall</p> <p>JT confirmed to the Board that he has been in contact with John Gregg to proceed with the ground works and installation of shipping containers to create additional storage space at the Memorial Hall.</p> <p>Memorial Hall – Internal Storage/Partitions</p> <p>LB advised the Board that she has arranged for Willie Agnew, Joiner to visit the Memorial Hall with a view to quoting for the internal storage and partitions. LB to meet and action.</p> <p>LB confirmed she has also contacted Colin McCrindle and is waiting for his call back.</p> <p>Barrhill Toilet Block</p> <p>MB gave the Board an up-date on progress made by the village handyman regarding the refurbishment of the village toilet block and confirmed a new hand dryer has been ordered.</p> <p>Publication of Minutes</p> <p>PH advised the Board that a further response has been received from (<i>restricted information</i>) following PH's reply to (<i>restricted information</i>) original communication. After discussion it was agreed that no further response from the Board is required.</p>	<p>ADW</p> <p>LB</p>
5.	<p>Finance</p> <p>As a financial structure has yet to be set up for the BDT, no financial report was given.</p>	
6.	<p>Update from Creetown Initiative</p> <p>Fibre Broadband</p> <p>Following a Facebook post regarding fibre broadband coverage made by ADW, it was confirmed that a number of residents had responded.</p> <p>Village Planters</p> <p>ADW confirmed to the Board that there are 39 planters situated in the village and she has created a map showing location for purposes of the Adopt a Planter scheme.</p>	

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Child/Youth Activities

ADW confirmed the two volunteers have completed their PVG forms, with verification in progress. The Board discussed at length the purchase of items for youth activities bearing in mind the current storage issues. CI offered a Pool Table free of charge to the BDT, with only transport costs to be incurred. It was agreed by unanimous vote to progress with this offer.

ADW stated that it was hoped to start activities as soon as possible, and therefore asked the Board if it is happy to start prior to the PVG verifications being complete. CI confirmed that this would be acceptable from a legal perspective and therefore the Board agreed. ADW to action.

ADW

KF to ask Andy Clegg who owns the Badminton Club equipment. KF to action.

KF

Hall Fire Safety Card

ADW advised the Board this item of work has yet to be finalised. ADW to action.

ADW

Memorial Hall Hearing Loop

ADW advised the Board that iHear had conducted a free survey of the Memorial Hall and will be providing a quote and breakdown of costs. GAB Audio has also been supplied with the necessary information for a design and quote to be drawn up. ADW to follow up/action.

ADW

Trout Inn

ADW advised the Board of progress made on the Stage 2 application and supporting documents, including a requirement for a Displacement Analysis of other services nearby. The Board discussed this subject, siting the Boars Head, Colmonell.

AW and the Board discussed the Stage 2 application with reference to the sum of money already held on account and what impact this may have on the success of the application.

ADW confirmed that a Conditions Survey had been undertaken on the Trout Inn on 28 May 2019, and now await the written report. Kevin Bell, Shepherds is also providing a desktop update of the valuation report which is a requirement of the funding application.

ADW advised the Board that the outcome of the Stage 2 application will be 30th August 2019.

Scottish Power Renewables

AW and ADW confirmed a meeting took place on 21st May with Gillian Arnot of Scottish Power Renewables to discuss the creation of the BDT and to ensure their support of long term projects, including the Trout Inn purchase. CI advised that Gillian Arnot felt the Trout Inn was a good option, on condition that the BDT manage the funds put into it carefully.

AW confirmed that Gillian Arnot stated that SPR are not overly happy with the Winter Fuel Payments made, but appreciate the fact this is an established payment. SPR stated they are likely to put a final cap on the amount given out bearing in mind they are not sustainable and do not give any lasting benefit.

AW confirmed that Barrhill resident (*restricted information*) has been in direct contact with Gillian Arnot (see Point 8 Correspondence below).

BDT Logo

The Board discussed the new BDT logo and the decision was made to use an actual photograph of one of the Barrhill bridges rather than artwork submitted. RB to take photograph and send to ADW to design alternative. RB and ADW to action.

RB/ADW

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	<p>Development Trusts Association Scotland (DTAS)</p> <p>AW notified the Board of the benefits of the BDT becoming a member of DTAS and of the forthcoming conference being held on 1 & 2 September 2019.</p> <p>Position of Village Planters – Complaint</p> <p>ADW advised the Board that (<i>restricted information</i>), Barrhill resident had visited the BDT offices to complain about the position of the village planters.</p> <p>CI – Trout Inn Funding</p> <p>AW suggested to the Board that if the BDT is unsuccessful in securing funding for the purchase of the Trout Inn, he advises that the Board should go back to the community. JT confirmed the decision would certainly rest with the community.</p> <p>The Board and CI then discussed whether there should be a financial limit on decisions that can be made by the Board of Directors before having to approach the community, with the suggestion made this could be raised at the next AGM. JT reiterated that the Board of Directors strives to be perfectly open and transparent in all dealings, with the discussion then exploring the fact that (<i>restricted information</i>) of BRICC had forwarded the copy of the correspondence from the BCIC, stating that it would not be supporting the BRICC application made for funding, to (<i>restricted information</i>), Barrhill resident.</p> <p>It was agreed that the BDT will write to the Board of Trustees of BRICC expressing the BDT's displeasure and the lack of professionalism of BRICC in forwarding correspondence. CI to approach Chris Hanna, Ballantrae CI to determine Trustee information and pass it to PH/RB. AW/ADW to action. Once information received then RB and PH to draft letter in response. RB/PH to action.</p> <p>AW and ADW left the meeting at this stage.</p>	<p>AW/ADW PH/RB</p>
<p>7.</p>	<p>Any Other Business</p> <p>The Board discussed and agreed with a unanimous vote that there would be no charge made for Hall hire to the Barrhill Flower Show for 2019. LB to advise Linda Wild.</p> <p>PMG raised the issue of public toilet signage, raised by the Barrhill Community Council. After agreement, Liam Barry, Handyman to erect clear signage on the toilet block itself. MB to action.</p> <p>The Board discussed the request for additional village skip hire raised by the Barrhill Community Council with a unanimous vote to explore availability and costings (to be split between the CC and BDT). JT to action.</p> <p>PH advised the Board that a faster broadband service is needed in the Memorial Hall, with PH to explore costings and report back to the Board. PH to action.</p> <p>KF suggested afternoon showings of movies in the Memorial Hall, which was discussed and agreed as being a good idea. ADW/KF/RB to action.</p> <p>MB and KF advised the Board that the Parents Council of Barrhill Primary School had raised the issue of the purchase of a community minibus. After lengthy discussion it was unanimously voted and agreed that no funding from the BDT would be made available for the purchase of a vehicle, with the recommendation that minibus hire is a better and more reliable option. Forward planning of schedule would enable bookings to be confirmed in advance.</p> <p>MB raised the subject of Liam Barry attending a Spraying Course to facilitate village maintenance and ensure public health and safety. After discussion it was agreed MB to ask Gary Scott if he holds the appropriate licence. MB to action.</p>	<p>LB</p> <p>MB</p> <p>JT</p> <p>PH</p> <p>ADW/KF /RB</p> <p>MB</p>

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8.	<p>Correspondence</p> <p>The Board discussed the fact that (<i>restricted information</i>), Barrhill resident had sent correspondence relating to the BCIC/BDT Board to Gavin McEwan of Turcan Connell, citing malpractice of the Board. It was confirmed that Mr McEwan Turcan Connell subsequently sent the letter onto the Board of Directors and advising that they were unable to comment on its contents as they had not been present at the AGM. Turcan Connell have confirmed they have replied to (<i>restricted information</i>), confirming receipt of (<i>restricted information</i>) letter only.</p> <p>JT and the Board asked PH to confirm to Gavin McEwan that any communication should only be with current members of the Board. PH confirmed she has asked Turcan Connell to raise an invoice for work undertaken on behalf of (<i>restricted information</i>). PH to action via email to ensure paper trail.</p> <p>After lengthy discussion on (<i>restricted information</i>) and appropriate communication from the Board of Directors outlining future contact, it was agreed that a letter to be drafted by RB/PH. RB/PH to action.</p> <p>To reiterate open and transparent communication is the core of the BCIC and BDT Board of Directors, it was agreed that ADW to draft an appropriate article for the Q2 Newsletter. ADW to liaise with PH/RB to action.</p>	<p>PH</p> <p>RB/PH</p> <p>ADW/ PH/RB</p>
9.	<p>Date and Time of Next Meeting</p> <p>Barrhill Development Trust Meeting on Wednesday 10 July 2019 at 7pm.</p>	