

# Barrhill Development Trust

Scottish Charitable Incorporated Organisation  
Charity No. SCO49162



**Board Meeting No 4**  
**Wednesday 10 July 2019**  
**Barrhill Memorial Hall at 7.00pm**

Present: Johnnie Thomson (JT) – Chairman, Richard Brown (RB) – Vice Chairman, Pauline Hewitt (PH) - Secretary, Mark Bradshaw (MB) – Treasurer, Kassie Farmery (KF), Laura Brown (LB), Jenny Murray (JM), Ken McLaren (KM)

CI Representatives: Amy-Dee Watson (ADW)

Quorate: two thirds of the registered directors need to be present for a majority decision to be taken.

1.	<b>Apologies</b>  Pearl McGibbon (PM) Andrew Ward (AW)	<b>Action</b>
2.	<b>Confirm notice and Quorum</b>  Sederunt noted as above	
3.	<b>Declarations of Interest</b>  PH (Barrhill Bowling Club) RB (Barrhill Bowling Club) MB (Barrhill Bowling Club) JT (Barrhill Scout Group and Barrhill CC) LB (Barrhill Flower Show) KF (Barrhill Playgroup and Barrhill Scout Group) KM (Barrhill Bowling Club and Barrhill CC)	
4.	<b>Approval of Minutes</b>  Approval of Minutes from Meeting No. 3 held on Wednesday 5 June 2019.  Approved - RB Seconded – KM  <b>Matters Arising</b> <b>Solar Panels</b>  ADW confirmed the energy audit had been received and circulated to the BDT Board.  <b>BDT Membership</b>  PH confirmed to the Board that there are currently 30 members of the BDT.  <b>Memorial Hall – Internal Storage/Partitions</b>  LB advised the Board that Willie Agnew, Joiner has submitted a quote in the sum of £2,700.00 subject to the village Handyman dismantling and disposing of the existing structure. After discussion a unanimous vote was taken to proceed on this basis. LB to action.	<b>LB</b>

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	<p><b>Child/Youth Activities</b></p> <p>KF advised the Board that she has yet to speak to Andy Clegg to identify who owns the Badminton Club equipment. KF to action.</p> <p><b>BRICC</b></p> <p>PH confirmed that correspondence had been sent to the Secretary of BRICC, stating the BDT's displeasure and lack of professionalism of BRICC in forwarding correspondence to a member of the public who is not a Director of BCIC.</p> <p><b>Public Toilet Signage</b></p> <p>MB confirmed that the Handyman is currently installing a new ceiling in the Ladies Toilet and once this has been done a new sign will be erected on the wall.</p> <p><b>Broadband in Memorial Hall</b></p> <p>PH confirmed that a faster broadband service has now been installed in the Memorial Hall.</p> <p><b>Village Film Shows – afternoon sessions</b></p> <p>RB confirmed to the Board that there will be afternoon film shows at the Memorial Hall going forward.</p> <p><b>Spraying Course</b></p> <p>MB advised the Board that he has yet to speak to Gary Scott to see if he holds a spraying licence but confirmed that a sprayer and off the shelf weed killer has been purchased for Handyman use.</p> <p><b>Turcan Connell</b></p> <p>PH stated that she had advised (<i>restricted information</i>) that (<i>restricted information</i>) will be in receipt of an invoice for services rendered by Turcan Connell, but has yet to ask TC to raise it. TC has confirmed that they are willing to waive charges on this occasion. After lengthy discussion it was agreed for PH to contact (<i>restricted information</i>) to advise charges are to be waived. PH to action.</p> <p><b>CI/Residents</b></p> <p>The Board discussed the matter of open communication between the BCIC, BDT and Barrhill residents. It was discussed and agreed that going forward ADW to record who visits, minute the conversations and report this information back to the Board. Article in next edition of newsletter regarding open communication. ADW to action.</p>	<p>KF</p> <p>PH</p> <p>ADW</p>
5.	<p><b>Finance</b></p> <p>As a financial structure has yet to be set up for the BDT, no financial report was given.</p>	
6.	<p><b>Update from Creetown Initiative</b></p> <p><b>Fibre Broadband</b></p> <p>ADW confirmed 11 people responded to the Facebook post regarding fibre broadband with a response from Digital Scotland regarding the DSSB programme being received. ADW confirmed she has registered an interest in the Community Fibre Partnership Project to explore a jointly funded solution with Openreach.</p>	

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<p>A discussion took place regarding viability with costs to be determined. ADW to write article for the next edition of the newsletter. ADW to action.</p> <p><b>Adopt a Planter Scheme</b></p> <p>ADW confirmed that 34 of the 39 planters had now been adopted by residents. A discussion took place on any rules or regulations regarding planter maintenance and the forthcoming 'Best Planter' competition.</p> <p><b>Child/Youth Activities</b></p> <p>ADW advised the Board that a promotional flyer for the Barrhill Youth Club had been circulated, plus parental consent forms (four week block on Friday afternoons). If successful this will be taken into term-time. KF to order equipment required via MB. KB/MB to action.</p> <p><b>Hall Fire Safety Card</b></p> <p>The Board confirmed agreement to the draft Fire Safety Card with the decision made to use J&amp;B Print/100 copies.</p> <p><b>Hall Hearing Loop System</b></p> <p>ADW presented three quotes for installation and after discussion it was agreed that quote No. 3 in the sum of £3,962.00 from GAB Audio was the preferred option. LB to seek independent review of this choice and report back to the Board before proceeding. LB to action.</p> <p><b>Trout Inn</b></p> <p>ADW confirmed to the Board that the Stage 2 Application was submitted on 7<sup>th</sup> June and the outcome should be advised by 30<sup>th</sup> August 2019.</p> <p><b>Launch of BDT and Logo</b></p> <p>ADW confirmed she has been in contact with (<i>restricted information</i>) who has begun the process of creating the new BDT website and has created the BDT Facebook page. The Board discussed the issue of who would be able to access or administer the BCIC &amp; BDT websites in the event of (<i>restricted information</i>) being unavailable. MB to speak to (<i>restricted information</i>). MB to action.</p> <p>ADW to go live with the BDT Facebook page. ADW to action.</p> <p><b>Q2 Summer Newsletter</b></p> <p>ADW confirmed a draft version of the Q2 newsletter has been circulated, with additional articles and information requested from the Chairman and Board. JT/RB to action.</p> <p><b>Village Skips</b></p> <p>The Board discussed the option of more village skips over and above the existing 6 per year supplied by South Ayrshire Council. MB confirmed it was a legal requirement that any skip supplied must be lockable.</p> <p><b>Caretaker Holiday</b></p> <p>ADW advised the Board that holiday cover was needed for events/hall use from 27<sup>th</sup> to 30<sup>th</sup> September 2019. After discussion it was agreed that PH and RB would cover as required.</p> <p><b>Access to Leisure Card</b></p> <p>ADW advised the Board she has received two enquiries regarding the Access to Leisure Card.</p>	<p>ADW</p> <p>KF/MB</p> <p>LB</p> <p>MB</p> <p>ADW</p> <p>JT/RB</p>
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	<p>The Board confirmed these should be channelled through the Community Council and therefore ADW to email individuals accordingly. ADW to action.</p> <p><b>PLACE Project</b></p> <p>ADW advised the Board that she and RB met with Lynsay and Marie from the Biosphere PLACE project on 9<sup>th</sup> July. The Board discussed access to Martyrs' Tomb with MB confirming sub-contractors for South Ayrshire Council had recently been on site. KM to address the issue of the disgraceful condition of access with Barrhill Community Council. KM to action.</p> <p><b>Electric Bikes – Staging Posts on A714</b></p> <p>The Board discussed a new project linked with Girvan for electric bike hire and staging posts, with the conclusion drawn that the A714 is too dangerous for such an undertaking.</p> <p><b>Project Options</b></p> <p>The Board discussed Scott's Garage, Barrhill which has just come on the market, and whether this would be a good option for the BDT to pursue. A lengthy discussion took place on the potential of this particular property including petrol station offering discounted fuel to Barrhill residents, workshop hire, and housing/rental potential. It was agreed that a number of Directors would view the property via LB immediately and report back. The Board reiterated the importance of being in possession of all relevant information and costings before putting any suggestion to the community and before hosting an Open Meeting. Decision to be made following a positive viewing with LB suggesting Water Douglas of Turnberry as possible option for surveying/costings.</p> <p>The Board discussed Robertson's Yard, with various ideas for use proposed by Directors. JT to speak to (<i>restricted information</i>) to try and establish the latest cost of land purchase. Once established then the BDT to confirm this in writing to (<i>restricted information</i>). JT to action.</p> <p>The Board further discussed the possibility of hiring a surveyor (Shepherds) to establish value and cost of clearing/cleaning Robertson's Yard.</p> <p>ADW left the meeting at this stage.</p>	<p>ADW</p> <p>KM</p>
<p>7.</p>	<p><b>Any Other Business</b></p> <p><b>Action Plan update/on-going</b></p> <p>RB suggested to the Board that an Action Plan, regularly updated and published to the community via the Newsletter every quarter should be created. RB to liaise with ADW – to action.</p> <p><b>New Residents' Welcome Pack</b></p> <p>The Board discussed and agreed that CI tasked to create a New Residents' Welcome Pack, including timetables, activities, memberships etc., RB to liaise with ADW – to action.</p> <p><b>Memorial Hall - Administration</b></p> <p>MB raised the issue of the increasing workload regarding administration of the Memorial Hall, and suggesting increasing Caretaker's hours from 18 to 23 hours per week to take over this aspect of the Hall. A discussion took place regarding changes to the Caretaker's responsibilities. MB to action.</p> <p><b>Hire of BCIC Gas BBQ</b></p> <p>MB advised the Board that he had been approached by a number of individuals asking if the BCIC Gas BBQ can be hired for private events.</p>	<p>RB/ADW</p> <p>RB/ADW</p> <p>MB</p>

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	<p>After discussion it was unanimously voted to approve with ADW to create a Public Liability Waiver Form to ensure legal compliance. Full health &amp; safety compliance to be explored. ADW to action. Hire set at £10.00 per hire, with a £30.00 deposit, repayable once the BBQ has been returned clean and in full working order. Hirers to supply their own gas cylinder. ADW to action.</p>	<p><b>ADW</b></p>
<p>8.</p>	<p><b>Correspondence</b></p> <p>PH advised the Board she has received communication from (<i>restricted information</i>) suggesting the purchase of a CCTV system for the village. After discussion a unanimous vote was taken to reject this idea based on the low rate of crime reported.</p> <p>PH advised the Board that (<i>restricted information</i>) had asked the Board for an update on the Bowling Green Clubhouse which is in a poor state of repair. After discussion it was agreed RB to source quotes for a replacement Clubhouse. RB to action.</p> <p>PH advised the Board that (<i>restricted information</i>) had asked the Board to consider installing a Dog Compound in Arnsheen Park. After discussion it was agreed to explore this idea and get costings for fencing MB to action.</p> <p>PH advised the Board that (<i>restricted information</i>) has requested the repair and painting of the Crosswater Bridge fence and cutting of grass under the Knowe Road bench. MB to speak to Handyman to organise this work. MB to action.</p> <p>(<i>Restricted information</i>) also requested that various signs around the village were cleaned, but the Board stated that this is the responsibility of South Ayrshire Council and cannot be undertaken by any group. (<i>Restricted information</i>) also requested more Rubbish &amp; Dog Bag Dispensers be placed around the village with PH stating that this is a Community Council responsibility.</p> <p>PH asked the Board if a formal response to communication received from (<i>restricted information</i>) was required with the decision to reply, stating that (<i>restricted information</i>) comments were noted and an invitation still stands if (<i>restricted information</i>) wishes to attend a Board meeting. PH to action.</p> <p>JM asked the Board if dates could be set for Halloween, Christmas Party and OAP's Dinner so the caterer can be contacted. JM to action.</p> <p>MB confirmed the Barrhill Bowling Club are hosting a Ceilidh on 30<sup>th</sup> November in the Memorial Hall with MB suggesting this is run as a village event and run by the BCIC. A discussion took place as to how this could be linked to the village Fireworks Display or if it should run as a separate event. It was agreed that the Fireworks Night should be a child/family event rather than combining it with the Ceilidh.</p> <p>JM advised the Board that she has received a request from (<i>restricted information</i>), asking if he can borrow six of the old Memorial Hall tables for a private family party. Unanimously agreed. JM to action.</p> <p>PH advised the Board that she had received a request for the purchase of midge machines for the village. After a brief discussion a unanimous vote was taken to reject this request.</p>	<p><b>RB</b></p> <p><b>MB</b></p> <p><b>MB</b></p> <p><b>PH</b></p> <p><b>JM</b></p> <p><b>JM</b></p>
<p>9.</p>	<p><b>Date and Time of Next Meeting</b></p> <p>Barrhill Development Trust Meeting on Wednesday 14<sup>th</sup> August 2019 at 7pm.</p>	