

Barrhill Development Trust

Scottish Charitable Incorporated Organisation
Charity No. SCO49162



BARRHILL
Development
Trust
Registered Scottish Charity: SCO49162

Board Meeting No 7
Wednesday 2 October 2019
Barrhill Memorial Hall at 7.00pm

Present: Johnnie Thomson (JT) – Chairman, Richard Brown (RB) – Vice Chairman, Mark Bradshaw (MB) – Treasurer, Pauline Hewitt (PH) – Secretary, Laura Brown (LB), Jenny Murray (JM), Ken McLaren (KM), Kassie Farmery (KF), Pearl McGibbon (PM)

CI Representatives: None

Quorate: Two thirds of the registered directors need to be present for a majority decision to be taken.

1.	<p>Apologies</p> <p>Andrew Ward (AW) Amy-Dee Watson (ADW)</p>	Action
2.	<p>Confirm notice and Quorum</p> <p>Sederunt noted as above</p>	
3.	<p>Declarations of Interest</p> <p>PH (Barrhill Bowling Club) RB (Barrhill Bowling Club) MB (Barrhill Bowling Club) JT (Barrhill Scout Group and Barrhill CC) LB (Barrhill Flower Show) KF (Barrhill Playgroup and Barrhill Scout Group) KM (Barrhill CC & Barrhill Bowling Club)</p>	
4.	<p>Approval of Minutes</p> <p>Approval of Minutes from Meeting No. 6 held on Wednesday 11 September 2019.</p> <p>Approved - PM Seconded – RB</p> <p>Matters Arising</p> <p>Websites</p> <p>RB advised the Board that he has yet to speak to (<i>restricted information</i>) regarding access to the BCIC & BDT websites. RB to action.</p> <p>Martyrs' Tomb Access and Dog Waste Bin</p> <p>JT requested MB contact the Council regarding having the Dog Waste Bin situated at the entrance to Martyrs' Tomb Walk emptied. MB to action.</p> <p>Equipment Request</p> <p>LB advised the Board she had received a request from (<i>restricted information</i>) for three additional tables for the Christmas Show. After discussion this request was declined by the Board. LB to advise (<i>restricted information</i>).</p>	<p>RB</p> <p>MB</p> <p>LB</p>

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	<p>First Aid Course</p> <p>LB advised the Board she had secured an additional quote to host a First Aid Course (including defibrillator training). After a thorough discussion a unanimous vote was taken to proceed with Stewart First Aid training. Training to include key personnel with remaining slots opened up to the community at a discounted rate. LB to action.</p> <p>Community Questionnaire</p> <p>The Board discussed options for release of the Community Questionnaire in order for the responses to be received prior to the BCIC AGM on 20th November 2019 with the conclusion made that Turcan Connell be asked to circulate said document. An incentive of £50.00 to be given for completion and return. ADW to send Questionnaire to PH. ADW to action.</p> <p>Outdoor Storage</p> <p>JT advised the Board that he is going to contact Greggs Contractors to chase storage container installation at the Memorial Hall. JT to action.</p> <p>Gravel – Annie Clarke Memorial Garden</p> <p>It was agreed that RB and MB would action order of ¾ chip from Breedon and laying. RB & MB to action.</p> <p>Residents Welcome Pack</p> <p>Following a request from ADW for a list of local tradesmen for inclusion in the Welcome Pack, it was discussed and agreed that recommendations should come from the community itself rather than the Board. ADW to action via Q3 Newsletter, Facebook posts and posters.</p> <p>BCIC and BDT AGM</p> <p>PH advised the Board of the legal requirements regarding notice periods of notifications for both the BCIC and BDT AGMs; notice of BCIC AGM must be at least 21 days and BDT at least 14 days. PH confirmed that three Directors must stand for re-election in November 2019 (JT/PM/PH).</p> <p>A lengthy discussion then took place regarding the choice of having a joint BCIC & BDT AGM in November 2019, or splitting the AGMs with the BDT AGM scheduled to be held between March and June 2020.</p> <p>A unanimous vote was taken to split the AGMs.</p> <p>Playgroup Equipment</p> <p>It was discussed and agreed that all surplus playgroup toys and equipment be donated to Women's Aid Christmas Appeal. LB to action.</p> <p>Christmas Lights and Decorations</p> <p>MB advised the Board that Memorial Hall Caretaker had been tasked with sourcing appropriate external light decorations for the Memorial Hall together with a large artificial tree for the Main Hall. As an external electric socket will be needed MB to contact suitable electrician to undertake the work. MB to action.</p>	<p>LB</p> <p>ADW</p> <p>JT</p> <p>RB/MB</p> <p>ADW</p> <p>LB</p> <p>MB</p>
5.	<p>Finance</p> <p>MB confirmed to the Board that a BDT account has now been opened with the Bank of Scotland, with JT, MB and PH as signatories.</p>	

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<p>6.</p>	<p>Creetown Initiative</p> <p>Investment Options</p> <p>The Board discussed and agreed that CI to give extremely high priority to the exploration of investment options. AW and ADW to action.</p> <p>Hearing Loop</p> <p>The Board requested that ADW chase the installation of the Hearing Loop to ensure its in place prior to this year's AGM. ADW to action.</p>	<p>AW/ADW</p> <p>ADW</p>
<p>7.</p>	<p>Any Other Business</p> <p>Memorial Hall Defibrillator</p> <p>The Board discussed and agreed to the purchase of an appropriate externally mounted Defibrillator for the Memorial Hall. Options and pricing to be investigated and circulated to the Board for review.</p> <p>Trout Inn</p> <p>JT confirmed to the Board that he has kept the property owner up-dated and asked MB to action a continuation of the licencing. MB to action.</p> <p>The Board then discussed at length the various time-line options open for the renovations, to what extent the refurbishment should extend, the best time for this to take place (January 2020) and what the priorities should be to make the building wind and watertight. Leasing the property or employing staff was explored. KF agreed to speak with (<i>restricted information</i>) regarding the best placement for advertisements and report back to the Board. KF to action.</p> <p>Following discussions exploring kitchen/equipment/design/heating/toilet location/bar it was agreed that a Trout Inn Sub-Committee be formed with immediate effect and initially meeting once per week.</p> <p>The following Sub-Committee was elected:</p> <p>RB – Project Co-Ordinator (liaison between BDT Board and Trout Inn Sub-Committee) KF LB MB JT PM</p> <p>Fireworks Display</p> <p>The Board discussed and agreed the logistics and time-line for this year's Fireworks Display with JT to check with the Organiser the date being 2nd November 2019. The venue was confirmed as Arnsheen Park with PH to ensure the appropriate insurance is in place. PH to action.</p> <p>The Board agreed that the annual Guy Fawkes Competition would go ahead and that a Post-Display Party (including Bar) will be held in the Memorial Hall. MB to action.</p> <p>AGM and Accounts</p> <p>As formal Accounts will be required for the BCIC AGM, MB to chase Accountants and report back to Board. MB to action.</p>	<p>Done</p> <p>MB</p> <p>KF</p> <p>JT</p> <p>PH</p> <p>MB</p> <p>MB</p>

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	<p>Bowling Club Clubhouse Building</p> <p>Following (<i>restricted information</i>) presentation at the BDT Meeting held on 11 September 2019 and further quote received from (<i>restricted information</i>) the Board discussed, agreed and unanimously voted (DOI upheld) that a block construction building is the best option and an acceptance of (<i>restricted information</i>) offer to undertake the project management and construction of same. PH to advise (<i>restricted information</i>) of this decision and KMC to notify (<i>restricted information</i>) to this effect.</p> <p>Martyrs' Tomb Walk</p> <p>The Board confirmed the 'Core Path' status of the Martyrs' Tomb Walk and that the Council could insist the landowner's clear it.</p> <p>Windfarm Investment Options</p> <p>LB advised the Board that work on the Arecleoch Extension Windfarm Project is set to start in 2020 with the option of community investment in turbine ownership. The Board discussed this type of investment.</p> <p>Disabled Lock Access to Community Toilet Block</p> <p>MB advised the Board he had been approached by a member of the community with regards to having a Disabled Access Lock fitted to the community toilet door. MB to request Hall Caretaker to investigate. MB to action.</p> <p>PH confirmed that ownership of the Toilet Block belongs to (<i>restricted information</i>).</p> <p>Garden Maintenance Programme</p> <p>The Board discussed the proposed new criteria for eligibility to the Garden Maintenance programme. ADW to action.</p> <p>Village Handyman & Planters</p> <p>JT advised the Board that he had spoken to Village Handyman regarding prioritising his workload. The Board discussed the level of maintenance of the community car park, and explored the possibility of bulk-purchase of spring bulbs for the village planters. PM to bring relevant catalogues to next meeting. PM to action.</p>	<p>PH KMC</p> <p>MB</p> <p>ADW</p> <p>PM</p>
8.	<p>Correspondence</p> <p>Notification via the BCIC Facebook page has been received from (<i>restricted information</i>) regarding community open meeting, with ADW responding. Full transcript of communication to date to be circulated to the Board for review.</p>	<p>Done</p>
9.	<p>Date and Time of Next Meeting</p> <p>Barrhill Development Trust Meeting on Wednesday 23rd October 2019 at 7pm.</p>	