

Board Meeting No 9
Wednesday 13 November 2019
Barrhill Memorial Hall at 7.00pm

Present: Johnnie Thomson (JT) – Chairman, Richard Brown (RB) – Vice Chairman, Mark Bradshaw (MB) – Treasurer, Laura Brown (LB), Jenny Murray (JM), Ken McLaren (KM), Kassie Farmery (KF), Pearl McGibbon (PM)

CI Representatives: Amy-Dee Watson (ADW)

Quorate: Two thirds of the registered directors need to be present for a majority decision to be taken.

	<p>The meeting was opened by a visit from Dr Mhairi McKenna (DMK) CEO And Lynn Wilson (LW) of the South West Scotland Community Rail Partnership to present information regarding new car parking facilities at Barrhill Station with a request for support and funding. Two options were discussed sited on land owned by Network Rail with confirmation Ayrshire Roads Alliance (ARA) will complete the design, prepare necessary contract documentation and necessary consents, carry out all construction and agree and sign a lease for a minimum of 15 years. ARA has engaged in discussion with Network Rail who has agreed in principle subject to a satisfactory detailed design being completed. The proposed car park facility will be adopted by ARA with the same level of public liability insurance as other car parks in South Ayrshire.</p> <p>Parallel parking with 10 spaces going up to the Station finished in un-bound material to keep costs down, CCTV and lighting will also be installed. A discussion took place to explore other options for parking design, ground layout and use of alternative ground. LW confirmed that once funding has been secured discussion can then take place to explore alternative designs and layouts.</p> <p>Costings were presented for undertaking this project based on SWSCRPs preferred option. LW confirmed SWSCRPs has already secured part-funding from Carrick Futures (matched-funding applicable) hence their visit to the BCIC. Other funders are also being approached to support this project.</p> <p>The Board and SWSCRPs discussed at length leasing durations, funding from outside Ayrshire, the groundworks necessary and who would be responsible for the on-going up keep of the car park. LW confirmed this would be the responsibility of the Ayrshire Roads Alliance.</p> <p>LW confirmed that the project is anticipated to take between 6 to 7 weeks start to finish.</p> <p>To conclude, the Chairman thanked Dr McKenna and Lynn Wilson for attending the meeting and confirmed this information will be relayed to the Barrhill community at the BCIC AGM on 20th November 2019.</p>	
<p>1.</p>	<p>Apologies</p> <p>None</p>	<p>Action</p>
<p>2.</p>	<p>Confirm notice and Quorum</p> <p>Sederunt noted as above</p>	
<p>3.</p>	<p>Declarations of Interest</p> <p>PH (Barrhill Bowling Club) RB (Barrhill Bowling Club)</p>	

Barrhill Development Trust

	<p>MB (Barrhill Bowling Club) JT (Barrhill Scout Group and Barrhill CC) LB (Barrhill Flower Show) KF (Barrhill Playgroup and Barrhill Scout Group) KM (Barrhill CC & Barrhill Bowling Club)</p>	
4.	<p>Approval of Minutes</p> <p>Approval of Minutes from Meeting No.8 held on Wednesday 23 October 2019.</p> <p>Approved - PM Seconded – RB</p> <p>Matters Arising</p> <p>Websites</p> <p>RB advised the Board that he has left multiple messages for (<i>restricted information</i>) regarding access to the BCIC & BDT websites, but to date has been unable to make contact. RB will continue to try to do so. RB to action.</p> <p>First Aid Course</p> <p>LB advised the Board that the First Aid Course is scheduled for Monday 25th November from 0900 to 16.30 and has 8 vacant spaces. It was discussed and decided to approach all Barrhill Groups in the first instance before opening this up to individuals. ADW to action.</p> <p>Outdoor Storage</p> <p>JT advised the Board that he has yet to speak to (<i>restricted information</i>) regarding the storage container installation at the Memorial Hall. JT to action.</p> <p>Gravel – Annie Clarke Memorial Garden</p> <p>MB advised the Board that he has scheduled a telephone call to the quarry on 14 November to order the necessary gravel. MB to action.</p> <p>Christmas Lights and Decorations</p> <p>MB advised the Board that a date has yet to be scheduled for the engineer to conduct a site visit to the Memorial Hall and quote on the electrical sockets and supply requirements. MB to action.</p> <p>Trout Inn</p> <p>ADW confirmed to the Board that she has contacted Creative Interior Designs as requested.</p> <p>Communication via CI</p> <p>ADW confirmed to the Board that she had contacted (<i>restricted information</i>) who confirmed that all proceeds of the Barrhill Primary School Christmas Fair will go to the school. On that basis a unanimous vote was taken to waive the Hall hire charges. ADW to action.</p> <p>Martyrs' Tomb Bridge</p> <p>ADW advised the Board that she had received communication from Rachel Shipley, Outdoor Access Officer of South Ayrshire Council in response to her enquiry regarding liability and a report of the bridge being unsafe.</p>	<p>RB</p> <p>ADW</p> <p>JT</p> <p>MB</p> <p>MB</p> <p>ADW</p>

Barrhill Development Trust

	<p>Ms Shipley confirmed she will be looking into this and try to identify the owner of the bridge. ADW confirmed that to date no further communication has been received.</p> <p>After discussion the Board agreed that it would be advisable to check with Solicitors as to where liability rests to safeguard the Board from any liability whatsoever.</p> <p>General Manager</p> <p>ADW confirmed that a draft General Manager job description/role has been circulated to the Board for review.</p> <p>BDT Website</p> <p>ADW confirmed that all outstanding issues have now been resolved.</p>	
5.	<p>Finance</p> <p>JT confirmed that the card reader has now been passed to MB. MB confirmed he has still to sort out the internet access issues. MB to action.</p>	MB
6.	<p>Creetown Initiative</p> <p>Community Action Plan Update</p> <p>ADW confirmed to the Board that to date 45 completed questionnaires have been returned.</p> <p>Residents Welcome Pack</p> <p>ADW confirmed to the Board that there had been a disappointing response to the request for local tradespeople to get in touch, with only two people putting details forward. The Board discussed options for this section of the Welcome Pack with the decision made limit coverage to tradespeople in the Barrhill Parish only and hope that more people come forward in response to the advertisement in the latest BDT newsletter.</p> <p>PLACE Project</p> <p>The Board discussed the subject of the local walking paths and rights of access over land, with the decision to wait to see what the results of the questionnaire reveal before exploring a way forward.</p> <p>ADW advised the Board that Nic from the Biosphere PLACE Project has found a speaker, Dr Mark Jardine, to give a talk about Covenanters in the new year.</p> <p>BDT Newsletter</p> <p>ADW confirmed to the Board that the Winter Edition of the BDT Newsletter is ready for distribution.</p> <p>DTAS Meeting</p> <p>ADW advised the Board that a meeting with Ian Leaver of DTAS is set for Tuesday 19th November with RB and PM in attendance. The meeting is a verification process prior to membership being offered.</p> <p>Once the BDT is a member of DTAS the Board will be able to get advice from DTAS about investment opportunities for charities. JT offered to join the meeting should a third Board Director be needed.</p>	

Barrhill Development Trust

	<p>Kilgallioch Report</p> <p>ADW confirmed to the Board that a written report was required to validate the reasons why the BDT charity was created. ADW has circulated a draft report and asked the Board for their feedback. ADW to action.</p> <p>Solar Panels</p> <p>ADW confirmed that she had contacted Emtec Energy and Absolute Solar and Wind to arrange a site visit and to date only Emtec have been in touch. ADW asked for further clarification on a number of questions regarding capacity, pricing and warranties. More information and detail will be available once a site visit has been done. ADW to chase Absolute Solar and Wind and set up site visits. ADW to action.</p> <p>Colmonell Community Association</p> <p>ADW advised the Board that Howard Wilkinson of Colmonell Community Association had requested a meeting to speak about partnership working/shared resources between communities in the Stinchar Valley. The meeting took place with ADW outlining the current priority of the BDT was specific projects within the village of Barrhill. The meeting concluded with Howard Wilkinson to forward a copy of the Colmonell Community Action Plan for information.</p> <p>Bridge over Crosswater to Martyrs Tomb</p> <p>ADW outlined the response received from Rachel Shipley of SAC. Further information from Rachel Shipley is awaited regarding ownership of the bridge. ADW to chase. MB and RB confirmed to the Board that (<i>restricted information</i>) has repaired the handrail on the bridge over Crosswater and placed wooden walkways over the boggy areas of the walk. After discussion it was agreed that the BDT will contact Turcan Connell to determine where any liability rests and whether signage is required. KF to action.</p> <p>Hearing Loop System</p> <p>ADW advised the Board that suitable dates for installation have been passed to GAB Audio. After discussion on the logistics of installation it was agreed that the Hall Caretaker contact GAB Audio and ask for a site visit to be undertaken. ADW to action via Hall Caretaker.</p> <p>Garden Maintenance Programme</p> <p>The Board discussed the current eligibility criteria for entry into the Garden Maintenance Programme and how this can be improved. It was discussed and agreed that an application form be created for submission to the BDT for consideration on an individual basis. ADW to action.</p> <p>Defibrillator</p> <p>The Board discussed the pin code options and installation of the new Memorial Hall Defibrillator.</p> <p>ADW left the meeting at this stage 21.05.</p>	<p>ADW</p> <p>ADW</p> <p>ADW</p> <p>KF</p> <p>ADW</p> <p>ADW</p>
7.	<p>Any Other Business</p> <p>Trout Inn</p> <p>RB advised the Board he has approached the Morning Advertiser for their rates for advertising and made amendments to the wording originally drafted and circulated by AW. The Board discussed what options are open to start any works or schedule any meetings before the purchase is made. The decision was made to proceed with advertising to gauge the response rate. RB to action.</p>	<p>RB</p>

Barrhill Development Trust

<p>The Board discussed the option of choosing one specific company to project manage and complete all works necessary. LB to pursue option known in Turnberry. LB to action. MB to contact (<i>restricted information</i>). MB to action.</p> <p>MB outlined various considerations regarding barrel pricing and pipework/bar choices and is scheduling a meeting with Tennents to discuss what they can offer. MB to action.</p> <p>LB advised the Solicitor has recommended holding off on any testing at the current time (asbestos/heating/windows etc.) as all these things will be changing with the renovation.</p> <p>Bowling Club Clubhouse</p> <p>JT confirmed to the Board that the approach will be to present the blockwork design at the AGM and if the consensus of opinion is this isn't what they want, then the option will be to go with something similar to the existing building. The Board was unanimous in agreement.</p> <p>The Board discussed at length the difference in style, services and pricing between the designs received from (<i>restricted information</i>) and the level of financial support already given to the Bowling Club.</p> <p>Village Planters</p> <p>The Board discussed the meeting with Jane Willis, Mansfield Garden Centre held on 9th November 2019 and subsequent report submitted for review. After discussion it was agreed by unanimous vote to engage Jane Willis as Gardening Consultant to prepare a programme of planting/on-going maintenance for the village planters and oversee its implementation. PM/ADW to contact Jane Willis to set up initial meeting.</p> <p>Property for Sale</p> <p>LB suggested to the Board a property currently up for sale in Barrhill, with JT suggesting this is mentioned at the BCIC AGM to gauge support. RB stated currently there is very little investment opportunities available to charities and therefore property may be an alternative investment. The Board agreed that this subject should be raised at the BCIC AGM on 20th November. LB to obtain House Report. LB to action.</p> <p>Christmas Lights</p> <p>MB confirmed ordering of the Memorial Hall Christmas Lights which will be put up for the beginning of December with the Hall Caretaker ordering decorations for the internal Christmas Tree.</p> <p>Memorial Hall Cooker</p> <p>JM highlighted issues with the domestic cooker that has been installed in the Memorial Hall kitchen. MB suggested replacement with gas range and cylinders mounted externally and RB suggesting more wall cupboards fitted. JM requested permission to purchase water jugs. JM to speak with Hall Caretaker to arrange. JM to action.</p> <p>Barrhill Events Group</p> <p>KF advised the Board of the new Events Group created and a number of competitions, events and ideas being scheduled. The Board agreed to fund a Christmas Hamper as prize for the best dressed house/window. KF/MB to action.</p> <p>The Board discussed location options (Memorial Hall/Trout Inn/Park) and pricing. The Group will be organising events for different age-groups and a seasonal programme for 2020 including the Gala Day. The Board agreed that KF could proceed with booking Gala Day, entertainers etc., immediately to secure the date. KF to action.</p>	<p>LB/MB</p> <p>MB</p> <p>PM/ADW</p> <p>LB</p> <p>JM</p> <p>KF/MB</p> <p>KF</p>
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Barrhill Development Trust

8.	<p>Correspondence</p> <p>JT confirmed that he telephoned (<i>restricted information</i>) rather than try to communicate via email to discuss a list of items (<i>restricted information</i>) is currently raising.</p> <p>It was discussed and agreed that sending a hard copy mailshot for every decision the Board tries to take is not practical or good use of funds.</p> <p>Applications for Membership</p> <p>KF is in receipt of two BDT Membership Application Forms:</p> <p>(<i>Restricted information</i>) (<i>Restricted information</i>)</p> <p><i>Approved.</i></p>	
9.	<p>Date and Time of Next Meeting</p> <p>Barrhill Development Trust Meeting on Wednesday 18th December 2019 at 7pm.</p>	