

Barrhill Development Trust

Scottish Charitable Incorporated Organisation
Charity No. SCO49162



BARRHILL
Development
Trust
Registered Scottish Charity: SCO49162

Board Meeting No 12
Wednesday 12 February 2020
Barrhill Memorial Hall at 7.00pm

Present: Johnnie Thomson (JT) – Chairman, Richard Brown (RB) – Vice Chairman, Mark Bradshaw (MB) – Treasurer, Laura Brown (LB) - Secretary, Jenny Murray (JM), Kassie Farmery (KF), Pearl McGibbon (PM)

CI Representatives: Amy-Dee Watson (ADW)

Quorate: Two thirds of the registered directors need to be present for a majority decision to be taken.

1.	<p>Apologies</p> <p>None</p>	Action
2.	<p>Confirm notice and Quorum</p> <p>Sederunt noted as above</p>	
3.	<p>Declarations of Interest</p> <p>JT (Barrhill Scout Group and Barrhill CC) LB (Barrhill Flower Show) KF (Barrhill Playgroup and Barrhill Scout Group)</p> <p>RB and MB advised the Board of their resignations from the Barrhill Bowling Club and requested the Declarations of Interest revised.</p>	
4.	<p>Approval of Minutes</p> <p>Approval of Minutes from Meeting No.11 held on Wednesday 15 January 2020:</p> <p>Approved - RB Seconded – PM</p> <p>Matters Arising</p> <p>Defibrillator at Doctor's Surgery</p> <p>ADW advised the Board that she has spoken to (<i>restricted information</i>) who confirms that the Defibrillator located at the Doctor's Surgery is registered with the Scottish Ambulance Service and that a number of community members and the Ballantrae Medical Centre have asked if the pin number at the Memorial Hall is re-set to match the one at the Doctors Surgery. JT confirmed this matter was also raised at the Barrhill Community Council meeting. After lengthy discussion it was agreed to re-confirm and publish the process of accessing both Barrhill Defibrillators in conjunction with 'The Circuit' and the Scottish Ambulance Service for the correct process to be established and adopted by everyone involved.</p> <p>Gravel – Annie Clark Memorial Garden</p> <p>MB advised the Board that in view of the absence of the Village Handyman it was decided not to pre-order additional gravel until his return to work. MB to place order.</p> <p>BCIC Office Paperwork and Filing Cabinets</p> <p>MB and LB confirmed an overhaul of the BCIC Office paperwork and filing cabinets has now been completed.</p>	MB

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Memorial Hall Door	MB
MB advised the Board that the Memorial Hall Door pin has yet to be changed. MB to action.	
(Restricted Information)	
LB advised the Board that following a conversation with Shepherds there are a number of valuation options available depending on what is proposed for <i>(restricted information)</i> . The Board discussed and agreed to contact <i>(restricted information)</i> to determine if it is <i>(restricted information)</i> intention to sell and if so, request permission to arrange a site inspection and valuation. ADW to action.	ADW
Energy Event	
The Board discussed and agreed to work with Home Energy Scotland in arranging a community Energy Event. Contact to be made with Joan Brockie to pursue.	
Missing Items from Memorial Hall	
JT and RB confirmed that the missing grey table has now been located in the Bowling Club Pavilion. RB to return table to Memorial Hall. RB to action.	RB
LB confirmed that the missing inkjet printer has now been located in the filing cabinet in the BCIC office, despite having previously been searched when item originally lost.	
Bowling Club Pavilion	
ADW advised the Board that a meeting has been arranged by the Barrhill Bowling Club Chairman for Bowling Club Members for Monday 17 th February to review the proposal for the replacement pavilion.	
Biosphere	
Following the Board's decision not to proceed with any path/walkway projects in view of public liability, LB advised the Board that she had been approached by <i>(restricted information)</i> to express how unhappy <i>(restricted information)</i> was with this decision and that in <i>(restricted information)</i> opinion the Board should reconsider. LB advised <i>(restricted information)</i> that following <i>(restricted information)</i> concerns further legal advice would be sought. LB to action.	LB
Creetown Initiative – Contract	
The Board confirmed its decision not to renew its contract with Creetown Initiative beyond its expiry in May 2020.	
Trout Inn	
LB confirmed to the Board that the asbestos survey on The Trout Inn is scheduled to take place on 13 th February 2020.	
RB confirmed to the Board that he has notified the previous owner that all belongings must be removed from the premises by Wednesday 19 th February 2020.	
Project Development Officer	
The Board discussed the current Hall Caretaker role and hours and the appointment of a relief Hall Caretaker. RB asked the Board for any feedback on the draft Development Officer job description.	
Boundary Hedge at Memorial Hall	
PM and ADW advised the Board that <i>(restricted information)</i> has asked who authorised the removal of the boundary hedge and if there are any plans to reinstate it. JT confirmed that it has been removed as it was blocking the drains. ADW to write to <i>(restricted information)</i> to advise. ADW to action.	ADW

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	<p>Foundation Scotland</p> <p>ADW advised the Board that Rachel Searle-Mbullu has requested a meeting to talk through reporting requirements. The Board discussed and agreed to propose Wednesday 4th March 2020 at 18.00. ADW to action.</p> <p>Martyrs' Tomb Walk</p> <p>ADW confirmed to the Board that she has made contact with Rachel Shipley, South Ayrshire Council and Debbie Dunlop of McKinstry regarding liability of the Martyrs' Tomb as a core path, if the BDT was to carry out maintenance work. The Board discussed the issue of liability for works already carried out and agreed RB to photograph area and report back, when a decision can be made as to how to proceed. RB to action.</p> <p>Bowling Club Pavilion</p> <p>ADW confirmed a more detailed costing from (<i>restricted information</i>) has now been received in the sum of (<i>restricted information</i>).</p> <p>Barrhill Welcome Pack</p> <p>ADW advised that a draft copy of the Welcome Pack has now been circulated to Directors for amendments and approval. ADW to action.</p> <p>Q1 Newsletter</p> <p>ADW confirmed to the Board that the Q1 Newsletter is in production with publication set for mid-March. PM/ADW to write article to cover the Village Planter Planting Scheme. PM/ADW to action.</p> <p>Whithorn Way Funding Request</p> <p>ADW advised the Board she had received a request from Julia Muir Watt of the Whithorn Trust to request funding of (<i>restricted information</i>) towards the costs of a major marketing programme to promote the Whithorn Way. After discussion the Board unanimously agreed to approve this request. ADW to obtain a formal written request. ADW to action.</p> <p>The Board discussed and agreed to the display of the Whithorn Way QR Code on all village noticeboards and in The Trout Inn (once open).</p> <p>Monthly Summaries</p> <p>ADW advised the Board that the Barrhill Community Council would like to receive monthly copies of the monthly summary. PM to action.</p> <p>Communication</p> <p>ADW advised the Board that (<i>restricted information</i>) messaged the BCIC Facebook page regarding solar panel installation. LB to formally respond. LB to action.</p> <p>ADW left the meeting at this stage – 21.17.</p>	<p>ADW</p> <p>RB</p> <p>ADW</p> <p>PM/ADW</p> <p>ADW</p> <p>PM</p> <p>LB</p>
7.	<p>Any Other Business</p> <p>Trout Inn – Sub-Committee Report from Richard Brown</p> <p>RB advised the Board that 20 applications have been received to date, with the deadline for submissions set for end of February 2020. RB to circulate applications to the Board to determine who should be shortlisted for interview. Board to action.</p>	<p>All Directors</p>

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	<p>The Board discussed drawings received from SG Plans with RB to speak to the Architect. Issues of access to the cellar, bar size and accessible toilets to be addressed. RB to action.</p> <p>The Board acknowledged receipt of a message received from (<i>restricted information</i>) expressing an interest in tendering for works.</p> <p>Appointment of Project Development Officer</p> <p>The Board discussed the draft job advertisement circulated by RB with the decision made for ADW to advertise with a deadline for submissions of mid-March 2020. ADW to action.</p> <p>TV Licence</p> <p>RB to arrange TV Licence to be purchased for the Memorial Hall. RB to action.</p> <p>Satellite Dish</p> <p>The Board discussed and agreed to contact (<i>restricted information</i>) for a satellite dish to be installed at the Memorial Hall. MB to action.</p>	<p>RB</p> <p>ADW</p> <p>RB</p> <p>MB</p>
8.	<p>Correspondence</p> <p>None</p>	
9.	<p>Date and Time of Next Meeting</p> <p>Barrhill Development Trust Meeting on Wednesday 4th March 2020 at 6pm.</p>	