

# Barrhill Development Trust

Scottish Charitable Incorporated Organisation  
Charity No. SCO49162



**BARRHILL**  
Development  
Trust

Registered Scottish Charity: SCO49162

## Board Meeting No 18 Wednesday 6 January 2021 Zoom Meeting at 7.00pm

In Attendance: Johnnie Thomson (JT) – Chairman, Richard Brown (RB) – Vice Chairman, Laura Brown (LB) - Secretary, Mark Bradshaw (MB) – Treasurer, Kassie Farmery (KF), Pearl McGibbon (PM)

Quorate: Two thirds of the registered directors need to be present for a majority decision to be taken.

1.	<b>Apologies</b> None	<b>Action</b>
2.	<b>Confirm notice and Quorum</b> Sederunt noted as above	
3.	<b>Declarations of Interest</b> JT (Barrhill Scout Group and Barrhill CC) LB (Barrhill Flower Show) KF (Barrhill Playgroup and Barrhill Scout Group) PM (Barrhill CC)	
4.	<b>Approval of Minutes</b> Approval of Minutes from Meeting No.17 held on Wednesday 2 December 2020:  Approved - PM Seconded – RB  <b>Matters Arising</b>  <b>Memorial Hall Door</b>  LB confirmed that she has yet to arrange the pin number change to Memorial Hall Door. LB to action.  <b>Missing Items from Memorial Hall</b>  RB advised the Board he has returned the grey table located in the Bowling Club Pavilion to Memorial Hall.  <b>Paths/Walkways &amp; Martyrs' Tomb Walk</b>  LB advised the Board that she has spoken to ( <i>restricted information</i> ) of McKinstrys who confirms that the BCIC is not liable in any way with regards to remedial work undertaken by ( <i>restricted information</i> ) for which the BCIC donated materials.	<b>LB</b>



<p><i>(Restricted information)</i> confirmed that so long as the village handyman or any contractor hired by the BCIC does not undertake any work the BCIC cannot be held liable for same. However the BCIC can make a financial donation towards such work to be undertaken. Written confirmation of this advice is to be received. LB to advise Board once received and circulate for information and review. LB to action.</p>	<p><b>LB</b></p>
<p><b>Satellite Dish</b></p>	
<p>MB advised the Board that he has spoken to <i>(restricted information)</i> who queries if the existing TV already has a built-in satellite receiver. A brief discussion took place with the conclusion that MB to speak to <i>(restricted information)</i> once again in this regard. MB to action.</p>	<p><b>MB</b></p>
<p><b>Roof Repairs – Memorial Hall</b></p>	
<p>JT confirmed he is meeting with <i>(restricted information)</i> for a site inspection on 7 January 2021 and will report back to the Board on findings. JT to action.</p>	<p><b>JT</b></p>
<p><b>Storage Facilities at Memorial Hall and Hall Contents</b></p>	
<p>It was discussed and agreed that the inventory of all BCIC &amp; BDT assets be done once Covid19 restrictions are fully lifted. The Board discussed the possibility of this task being taken on by the village handyman with no final decision taken in this regard.</p>	
<p><b>Health &amp; Safety Equipment/Covid 19/Laptop</b></p>	
<p>LB advised the Board the laptop which had been chosen as most suitable is currently out of stock so purchase has not been made. The Board then discussed if a new printer was necessary with the conclusion that a stand-alone scanner would be purchased instead. LB to action.</p>	<p><b>LB</b></p>
<p><b>Review of Community Action Plan and Village Survey</b></p>	
<p>The Board discussed the content of the last Community Action Plan and village survey (paths/walkways/cycle tracks) and agreed that all Directors continue to review all relevant documents and report back on their choice of items for taking forward and what the starting point should be in view of the current limitations of Covid19. All Directors to action.</p>	<p><b>All Directors</b></p>
<p><b>Clean of Village Gullies</b></p>	
<p>After circulation of the email from South Ayrshire Council by KF, the Board confirmed that no gully cleaning can be undertaken by the village handyman in view of liability issues.</p>	
<p><b>Litter Pickers</b></p>	
<p>The Board briefly discussed a suggestion of getting litter picker grabbers for anyone in Barrhill who wanted to litter pick whilst exercising. It was noted that Barrhill Community Council may have already received a supply in the past and that these might have been donated to Barrhill Primary School. <i>(Restricted information)</i> to be approached for any information. PM to action.</p>	<p><b>PM</b></p>
<p><b>Kilgallioch Report</b></p>	
<p>MB advised the Board that the Kilgallioch Report has been completed and submitted in full.</p>	

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	<p><b>BDT AGM</b></p> <p>The Board discussed at length every option open to hosting the BDT AGM to ensure all Barrhill residents get the chance to be heard, vote and debate any issues arising. The Board discussed if this could be achieved through hard copy paper voting sheets mailed out, questions being submitted in advance, and a Zoom AGM open for those who can access the internet. The Board explored the potential advantages of transfer from (<i>restricted information</i>) in respect of speed of response, advice, and convenience of face to face meetings. It was agreed that LB contact (<i>restricted information</i>) to ascertain what credit balance the BCIC currently has (so this could be used for the administration of a remote AGM) and how a transfer from (<i>restricted information</i>) to (<i>restricted information</i>) could be done. LB to action.</p> <p><b>Membership Renewals</b></p> <p>Having reviewed both the BCIC and BDT membership databases, RB confirmed to the Board that the BCIC currently has 140 members and after checking the BCIC constitution there is nothing that stipulates that a membership must be renewed after 5 years duration. After discussion the Board unanimously voted to change the administration process to allow membership to be held with no expiry date, and membership ceasing only if an individual is no longer a resident in Barrhill, deceased, or expelled by the Directors of the Board from membership.</p> <p><i>Unanimous vote – change of administration process approved.</i></p> <p><b>Internal Audit</b></p> <p>LB informed the Board that she is still waiting to schedule a zoom meeting with (<i>restricted information</i>), in order to arrange for the Internal Auditor to be appointed to undertake a full audit of the BCIC/BDT to ensure compliance. LB to action.</p>	<p>LB</p> <p>LB</p>
5.	<p><b>Finance</b></p> <p>MB presented the Financial Reports for December 2020.</p>	
7.	<p><b>Any Other Business</b></p> <p><b>Trout Inn – Sub-Committee Report from Richard Brown</b></p> <p>The Chairman was pleased to report to the Board that planning permission has now been granted for The Trout Inn.</p> <p>It was discussed and agreed to suspend offering any furniture from the Trout Inn clearance to Barrhill residents for the time being in view of Covid19 restrictions.</p> <p><b>Fire Alarm Sets</b></p> <p>RB informed the Board that to date a total of 82 residents had registered an interest in receiving a free Fire Alarm Set. As a further 65 properties had not responded it was agreed to continue to take registrations with all Directors reviewing said list and making personal approaches as deemed fit. All Directors to review and speak with residents as appropriate.</p>	<p>All Directors</p>

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	<p><b>Storage Containers – Additional Supplies</b></p> <p>The Board discussed and agreed to a request from the village handyman for further ply sheeting to be purchased to finish off the lining of the Memorial Hall storage containers. MB to action.</p> <p><b>Bark for Community Car Park</b></p> <p>The Board discussed and agreed to a request for additional bark to be purchased to top up the borders in the Community Car Park. MB to action.</p> <p><b>Solar Panels</b></p> <p>RB informed the Board that he has submitted photographs of the existing car park solar panels and structure to a number of commercial solar panel installers and two have responded that they will be able to help with replacement. RB has asked for quotes to include the addition of a solar powered electric car port as an additional benefit. The Board continued to discuss the potential to install solar panels at The Trout Inn in some form. RB to report back to Board on progress with car park solar panels and structure in due course. RB to action.</p> <p><b>Co-opting Directors to Board</b></p> <p>The Board discussed at length the possibility of co-opting new Directors onto the Boards of the BCIC/BDT with ratification to take place at AGMs. MB advised the Board that it is his intention to stand down as Treasurer which led the Board to discuss options for replacing the role of Treasurer and how a hand-over/replacement would be best handled. The Board discussed what could be expected from an individual undertaking a Director's role, how they would benefit the Board, the necessary skill-set and individuals who had expressed an interest and applied for consideration pre-Covid19. RB to speak to (<i>restricted information</i>) to gauge interest in becoming a Director/Treasurer. RB to action.</p>	<p>MB</p> <p>MB</p> <p>RB</p> <p>RB</p>
8.	<p><b>Correspondence</b></p> <p>JT and the Board were pleased to confirm that a number of individuals had written and got in touch with Directors to express their thanks for the Christmas Hamper and gift cards.</p>	
9.	<p><b>Date and Time of Next Meeting</b></p> <p>Barrhill Development Trust Meeting on Wednesday 10<sup>th</sup> February 2021.</p>	