

# Barrhill Development Trust

Scottish Charitable Incorporated Organisation  
Charity No. SCO49162



**BARRHILL**  
Development  
Trust  
Registered Scottish Charity, SCO49162

## Board Meeting No 25 Tuesday 27 July 2021 Zoom Meeting at 7.00pm

In Attendance: Johnnie Thomson (JT) – Chairman, Richard Brown (RB) – Vice Chairman, Pearl McGibbon (PM), Kassie Farmery (KF)

Quorate: Two thirds of the registered directors need to be present for a majority decision to be taken.

1.	<b>Apologies</b>  Laura Brown (LB) Mark Bradshaw (MB)	<b>Action</b>
2.	<b>Confirm notice and Quorum</b>  Sederunt noted as above	
3.	<b>Declarations of Interest</b>  JT (Barrhill Scout Group and Barrhill CC) LB (Barrhill Flower Show) KF (Barrhill Playgroup and Barrhill Scout Group) PM (Barrhill CC)	
4.	<b>Approval of Minutes</b>  Approval of Minutes from Meeting No.24 held on Wednesday 7 July 2021:  Approved - RB Seconded – KF  <b>Matters Arising</b>  <b>Memorial Hall Door</b>  LB has yet to arrange the pin number change to Memorial Hall Door. LB to action.  <b>Legal Advice</b>  LB has yet to contact ( <i>restricted information</i> ) concerning changeover of secretariat and mandate required for ( <i>restricted information</i> ). LB to action. Zoom meeting to be scheduled with ( <i>restricted information</i> ) to cover all points.  <b>Village Skips</b>  JT confirmed he has still to advise Barrhill Community Council regarding comments received from Barrhill residents as to when the communal skips would be reinstated. JT to action.	<b>LB</b>  <b>LB</b>  <b>JT</b>



	<p><b>Memorial Hall Re-Opening</b></p> <p>JT advised the Board that (<i>restricted information</i>) conducted a risk assessment at the Memorial Hall with discussion taking place regarding his findings. Highlights included the need for any individual/group needing to undertake their own risk assessment prior to hire, maximum capacity in the main hall set at 40 people x 1 metre apart, 10 people in the library room and maximum 1 person in the kitchen at any one time and individuals/groups to bring their own cups.</p> <p><b>The Trout Inn</b></p> <p>JT advised the Board he has been in contact with (<i>restricted information</i>) who confirmed renovation works to start very soon.</p> <p><b>Bowling Club Clubhouse</b></p> <p>RB advised the Board that communication had been received from Barrhill Bowling Club outlining their request for a large, timber clubhouse at a cost of (<i>restricted information</i>). A brief discussion took place regarding planning permission for a temporary building, the replacement Clubhouse option (<i>restricted information</i>) originally proposed by the Board and the dimensions of the footprint of the existing Clubhouse. JT to check size and measurements.</p> <p>As not all Board Directors had received the Barrhill Bowling Club communication it was decided to carry over discussion and review until the next meeting when all Directors should have received and reviewed the counter-proposal. RB to chase why not all Board Directors had been sent relevant information by the Bowling Club.</p> <p><b>Community Car Park – Solar Panels</b></p> <p>RB advised the Board that he is still awaiting a quote for replacing the solar panels and solar panel structure in the car park. RB to chase company for their response. RB to action.</p> <p><b>Audit of Tools and Equipment</b></p> <p>The Board discussed and agreed for MB to conduct a full audit of all tools and equipment purchased for use by the Village Handyman/Hall Caretaker. MB to action.</p> <p>JT and RB to check current location of Trout Inn kitchen equipment and report back to the Board. JT/RB to action.</p> <p><b>Legal Advice</b></p> <p>Following legal advice regarding an on-going staff issue received from (<i>restricted information</i>) RB and KF to conduct formal interview and report back to the Board. RB/KF to action.</p>	<p>RB</p> <p>MB</p> <p>JT/RB</p> <p>RB/KF</p>
5.	<p><b>Finance</b></p> <p>The Board presented an accounting breakdown for July 2021.</p>	



<p>6.</p>	<p><b>Any other Business</b></p> <p><b>Resignation – Hall Caretaker</b></p> <p>Following her resignation, the Board formally thanked Louise Ottaway for her services as Hall Caretaker.</p> <p><b>Public Toilets</b></p> <p>The Board have been advised that EON wish to install a smart meter in the public toilet block. No action needed by the BDT in this regard.</p> <p><b>Memorial Hall Fire Alarm Maintenance</b></p> <p>RB advised the Board that he will be responsible for arranging the routine Fire Alarm maintenance programme for the Barrhill Memorial Hall. RB to action.</p> <p><b>Board Directors</b></p> <p>The Board discussed and agreed the requirement to co-opt new Board Directors with <i>(restricted information)</i> to be approached. RB to check how many new Directors can be co-opted. RB to action.</p> <p>RB and PM to contact and discuss co-opting with <i>(restricted information)</i>. RB/PM to action.</p> <p><b>Project Development Officer</b></p> <p>RB confirmed a revised Project Development Officer advertisement has now been circulated with RB to place via Indeed Agency and local press. RB to action.</p>	<p>RB</p> <p>RB</p> <p>RB/PM</p> <p>RB</p>
<p>7.</p>	<p><b>Correspondence</b></p> <p>RB advised the Board of communication received from <i>(restricted information)</i> Foundation Scotland regarding reporting compliance, fund approval and monitoring services available, copy of which was circulated by RB to the Board for review.</p> <p>A lengthy discussion followed with regard to the services offered by Foundation Scotland, the benefits of hiring Foundation Scotland and fees applicable. RB confirmed <i>(restricted information)</i> would like to schedule a meeting with the Board to discuss options and way forward. RB to arrange meeting. RB to action.</p>	<p>RB</p>
<p>8.</p>	<p><b>Date and Time of Next Meeting</b></p> <p>Barrhill Development Trust Meeting on Wednesday 25 August 2021.</p>	