

Barrhill Development Trust

Scottish Charitable Incorporated Organisation
Charity No. SCO49162



BARRHILL
Development
Trust
Registered Scottish Charity, SCO49162

Board Meeting No 27 Wednesday 22 September 2021 Barrhill Memorial Hall @ 7.00pm

Attending: Johnnie Thomson (JT) – Chairman, Richard Brown (RB) – Vice Chairman, Mark Bradshaw (MB) – Treasurer, Pearl McGibbon (PM), Collette Bailey (CB), Liz Ottaway (LO)

Quorate: Meeting will be declared quorate with a minimum number of 5 trustees present.

1.	Apologies None Non-Attendance: Laura Brown (LB) Kassie Farmery (KF)	Action
2.	Confirm notice and Quorum Sederunt noted as above	
3.	Declarations of Interest JT (Barrhill Scout Group and Barrhill CC) LB (Barrhill Flower Show) KF (Barrhill Playgroup and Barrhill Scout Group) PM (Barrhill CC)	
4.	Approval of Minutes Approval of Minutes from Meeting No.26 held on Wednesday 25 August 2021: Approved - PM Seconded – LO Matters Arising JT confirmed to the Board the pin number has now been changed to the Memorial Hall Door. LO advised the Board that (<i>restricted information</i>) is unwilling to draw up a handover document highlighting all necessary responsibilities for a Hall Caretaker. JT confirmed the Trout Inn kitchen equipment is still to be returned to its correct location. JT/RB to action. MB advised the Board he has yet to contact Insurers to clarify insurance requirements for storing fuel in the Memorial Hall storage containers. MB to action.	JT/RB MB

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	<p>The Board confirmed three individuals have been invited to attend an interview for the Project Development Officer role.</p> <p>Following the resolution of an on-going staff issue, RB confirmed the necessary follow-up had been actioned.</p> <p>MB confirmed the purchase of a replacement strimmer head for <i>(restricted information)</i> had been actioned.</p> <p>JT advised the Board that the Village Handyman has strimmed the Martyrs' Tomb Path Walkway and has taken over responsibility for mowing the Bowling Green grass.</p> <p>The Board discussed and confirmed that in view of current Covid19 restrictions and Fire/Insurance regulations the figures of maximum 12 people in the Memorial Hall Small Meeting Room, and maximum 40 people in the Memorial Hall Main Room would apply.</p> <p>RB to draft a letter to the Hall Caretaker outlining his role and responsibilities regarding events taking place in the Memorial Hall. RB to action.</p> <p>CB advised the Board that she has still to review information regarding community public houses and how they operate and report back to the Board. CB to action.</p> <p>RB confirmed to the Board that there were no meter compatibility or rate issues with the new public toilet meter installation.</p> <p>LO advised the Board she had approached the Dalrymple Shop Manager to investigate the possibility of Barrhill having a regular mobile Post Office service as currently supplied to Colmonell but unfortunately the van was already fully employed with no space for Barrhill. LO to continue to investigate alternative opportunities to bring this service to Barrhill. LO to action.</p> <p>RB advised the Board he has yet to draft a written communication to <i>(restricted information)</i> to gauge current situation of <i>(restricted information)</i> and report back. RB to action.</p> <p>RB confirmed to the Board that the Accountants are now in possession of all necessary information needed in respect of final accounts being drawn up. RB to liaise with Foundation Scotland and Accountants to enable BCIC & BDT AGMs to be scheduled. RB to action.</p>	<p>RB</p> <p>CB</p> <p>LO</p> <p>RB</p> <p>RB</p>
<p>5.</p>	<p>Finance</p> <p>MB presented an accounting breakdown for September 2021.</p> <p>The Board discussed the current situation regarding terms and conditions of spend relating to Kilgallioch funding and The Trout Inn project. JT advised the Board that a start date for the project is now imminent.</p>	
<p>6.</p>	<p>Any other Business</p> <p>Martyrs' Tomb Walk</p> <p>PM advised the Board that she has spoken to the Glamis Consultancy Team regarding the current state of the Martyrs' Tomb Walk and has been advised they are going to look into what they can do. PM to report back to the Board if information forthcoming. PM to action.</p>	<p>PM</p>

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	<p>Hall Charges</p> <p>CB advised the Board she had been approached by (<i>restricted information</i>) regarding the Barrhill Coffee Gathering restarting in the Memorial Hall. The Board discussed at length the current terms and conditions relating to hall hire charges, what grants are available to Clubs and Organisations via the Barrhill Community Council to fund any charges made and the aim of the BCIC to ensure financial security for future generations. It was unanimously agreed that as the Barrhill Coffee Gathering was open house – no hall hire charges would be applied. CB to advise (<i>restricted information</i>) of decision. CB to action.</p> <p>Amendment to BDT Minutes Quorum statement</p> <p>The Board advised an amendment made to the BDT Minutes Quorum statement to now read 'Meeting will be declared quorate with a minimum number of 5 trustees present'.</p> <p>Meeting</p> <p>JT advised the Board that a zoom meeting is to be scheduled with the Kilgallioch Community Benefit Company with JT/LB & RB attending.</p> <p>Exercise Equipment</p> <p>The Board discussed an idea proposed by (<i>restricted information</i>) for the installation of exercise equipment at the Bridge. After discussion PM to investigate via HAGS UK what exercise equipment is currently available. PM to report back to Board. PM to action.</p> <p>Christmas Hampers and Memorial Hall Festive Meal</p> <p>The Board discussed at length the options available for this season with RB/MB to check numbers attending the Festive Meal previously and report back to the Board. RB/MB to action.</p> <p>Kids Activities</p> <p>The Board discussed options regarding buying in activity events for children. JT to speak to local Beavers Group and report back to Board. JT to action.</p> <p>Monthly Market/Christmas Fair</p> <p>The Board discussed options regarding the Memorial Hall being used to host monthly markets and/or a Christmas Fair. PM & CB to research and report back to Board. PM & CB to action.</p> <p>(<i>Restricted information</i>)</p> <p>The Board discussed a request received from (<i>restricted information</i>) regarding a salary review. No conclusion reached.</p> <p>Scottish Power Renewables</p> <p>RB advised the Board that Siobhan Jarvie, Community Liaison Officer at Scottish Power Renewables will be joining the BDT at next month's meeting.</p>	<p>CB</p> <p>PM</p> <p>RB/MB</p> <p>JT</p> <p>PM/CB</p>
7.	<p>Correspondence</p> <p>None.</p>	

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8.	Date and Time of Next Meeting Barrhill Development Trust Meeting on Wednesday 20 October 2021 at 7pm.	
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