

Barrhill Development Trust

Scottish Charitable Incorporated Organisation
Charity No. SCO49162



BARRHILL
Development
Trust
Registered Scottish Charity, SCO49162

Board Meeting No 29 Wednesday 17 November 2021 Barrhill Memorial Hall @ 7.00pm

Attending: Johnnie Thomson (JT) – Chairman, Richard Brown (RB) – Vice Chairman, Laura Brown (LB) – Secretary, Pearl McGibbon (PM), Collette Bailey (CB), Martin Rennie (MR)

Quorate: Meeting will be declared quorate with a minimum number of 5 trustees present.

	<p>Guest – Siobhan Jarvie, Scottish Power Renewables</p> <p>Ms Jarvie opened the BDT Meeting by thanking the Board for their recent work on clarifying the annual reporting to SPR, up-dating BCIC and BDT websites, documentation and addressing eligibility issues and communication with Barrhill residents.</p> <p>The on-going review with Foundation Scotland to ensure best practice was discussed together with current accounting practices and the planned full accountancy audit of the BCIC and BDT.</p> <p>Exploration of the simplification of the structure of the BCIC and BDT was discussed, with benefits being paid into the Barrhill Development Trust as opposed to the BCIC and what impact this would have on payment of the annual Winter Fuel Payment.</p> <p>The current Winter Fuel Payment level was discussed with RB to send Siobhan Jarvie evidence of oil delivery costs comparison between 2020 and 2021 for reference and SPR review. RB to action.</p> <p>Ms Jarvie gave the Board an up-date on Arecleoch, Clauchrie and Kilgallioch Windfarms with discussion on battery sub-station installation and consideration of a solar power element at Kilgallioch, together with potential community investment opportunities in the Arecleoch extension.</p> <p>The Board raised concerns regarding windfarm noise issues suffered by several Barrhill properties and the potential impact of the use of aviation lights at night.</p> <p>Ms Jarvie left the meeting at 20.09.</p>	RB
1.	<p>Apologies</p> <p>Mark Bradshaw (MB) Kassie Farmery (KF) Liz Ottaway (LO)</p>	Action
2.	<p>Confirm notice and Quorum</p> <p>Sederunt noted as above</p>	
3.	<p>Declarations of Interest</p> <p>JT (Barrhill Scout Group and Barrhill CC) LB (Barrhill Flower Show)</p>	

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	<p>KF (Barrhill Playgroup and Barrhill Scout Group) PM (Barrhill CC) MR (Barrhill Bowling Club)</p>	
4.	<p>Approval of Minutes Approval of Minutes from Meeting No.28 held on Wednesday 20 October 2021:</p> <p>Approved - PM Seconded – CB</p> <p>Matters Arising</p> <p>MR confirmed The Trout Inn kitchen equipment has yet to be returned to its correct location. MR to action.</p> <p>RB advised the Board that having contacted the Insurers they have reiterated the insurance requirements for storing fuel in the Memorial Hall storage containers as limited to 5 litres of flammable liquid per single container.</p> <p>In the absence of LO, an up-date regarding Post Office mobile services was unavailable. LO to review and report back to the Board. LO to action.</p> <p>JT advised the Board he had a further conversation with <i>(restricted information)</i> who confirmed a <i>(restricted information)</i> on <i>(restricted information)</i>.</p> <p>JT confirmed re-valuations on assets was on-going for accounts to be completed.</p> <p>RB to contact Turcan Connell for assistance in drawing up a breakdown of Solicitors' costs for accounting purposes. RB to action.</p> <p>PM gave the Board an up-date from <i>(restricted information)</i> of Glamis Consultancy who is in the process of submitting a report on <i>(restricted information)</i> to the Whithorn Trust. PM to up-date the Board when more information available. PM to action.</p> <p>The Board discussed the potential of a long-term lease of the <i>(restricted information)</i> from <i>(restricted information)</i> with the decision PM to approach <i>(restricted information)</i> to discuss. PM to action.</p> <p>The Board discussed the option of purchasing additional disabled friendly equipment with LB to re-circulate information to the Board before further discussion.</p> <p>In view of KF's absence, no up-date on the re-starting of the Youth Club or Santa's Sleigh was available. KF to advise Board. KF to action.</p> <p>In view of Covid19 the Board discussed and unanimously voted to cancel the Children's Christmas Party and distribute a <i>(restricted information)</i> Amazon voucher and selection box to each child 16 and under. LB to advise KF by email of this decision. LB to action.</p> <p>PM gave the Board an up-date on the Christmas Fayre to be held on 27 November 2021, confirming 18 tables have been reserved.</p>	<p>MR</p> <p>LO</p> <p>RB</p> <p>PM</p> <p>PM</p> <p>KF</p> <p>LB</p>

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	<p>RB to circulate information from the fire regulations determining the maximum number of individuals allowed to use the Main Hall and Meeting Room in the Barrhill Memorial Hall. RB to action.</p> <p>The Board discussed options proposed by CB for a Memorial Hall external noticeboard with the unanimous vote to proceed with the purchase in the sum of <i>(restricted information)</i> plus VAT, personalised to read 'Barrhill Community Notices'. CB to action.</p> <p>MR raised the issue of the font size used for any public notices being displayed with the Board's agreement to a font size of minimum 14/16 be used.</p> <p>MR advised the Board he is in receipt of a quote from <i>(restricted information)</i> in the sum of <i>(restricted information)</i> for drystone walling for the Memorial Hall with the contractor available to start work in April 2022. After discussion, it was agreed JT to give MR contact telephone number for <i>(restricted information)</i> who supplied the stone for the car park boundary wall. JT to action.</p> <p>RB advised the Board he has reviewed current IR35 and HM Revenue and Customs stipulations with regards to terms and conditions of employment and confirmed they do not apply to <i>(restricted information)</i>.</p> <p>MR advised the Board the Land Registry has responded regarding the <i>(restricted information)</i> which comprises three plots. A cost of <i>(restricted information)</i> per plot plus fee would be applicable to determine ownership. The Board agreed to proceed with this enquiry. MR to action.</p> <p>MR confirmed he is still awaiting a response regarding <i>(restricted information)</i> and <i>(restricted information)</i> from the Land Registry.</p> <p>MR advised the Board the Barrhill Bowling Club is awaiting receipt of a third quote for submission for a replacement Barrhill Bowling Club Clubhouse.</p> <p>RB confirmed he contacted <i>(restricted information)</i> regarding comments concerning open forum meetings.</p> <p>JT advised the Board he received no response from the building company currently working in Glentroll with regards to The Trout Inn project.</p> <p>RB confirmed to the Board that the replacement solar panel structure is to be constructed of galvanised steel. A unanimous vote to proceed in the sum of <i>(restricted information)</i> was taken. RB to action.</p> <p>CB confirmed to the Board she had circulated OSCR's Charity Trustees Good Practice Guidelines to Directors.</p> <p>RB confirmed to the Board he has spoken to <i>(restricted information)</i> regarding email communication received.</p>	<p>RB</p> <p>CB</p> <p>JT</p> <p>MR</p> <p>RB</p>
5.	<p>Finance</p> <p>In the absence of MB, JT presented an accounting breakdown for November 2021.</p>	

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<p>6.</p>	<p>Any other Business</p> <p>Foundation Scotland – Up-date</p> <p>RB confirmed to the Board that the Foundation Scotland Report will be received this week and will be followed by a meeting to discuss. RB to circulate to Board. RB to action.</p> <p>Project Development Officer Appointment</p> <p>JT advised the Board he has spoken to <i>(restricted information)</i> and confirms once the Foundation Scotland Report has been received a start date will be confirmed. JT to action.</p> <p>MR raised the issue of current employees and responsibility for supervision. The Board discussed the Foundation Scotland Report timeline, with the decision MR to take on the role of Line Manager for <i>(restricted information)</i> and <i>(restricted information)</i> with immediate effect. MR to advise <i>(restricted information)</i> and <i>(restricted information)</i> of this decision. MR to action.</p> <p>The Board agreed any request for work for <i>(restricted information)</i> or <i>(restricted information)</i> should be made through MR going forward.</p> <p>MR raised the issue of <i>(restricted information)</i> with the Board discussing <i>(restricted information)</i>. RB to find contract of employment for review. RB to action.</p> <p>Trout Inn Project</p> <p>The Board discussed at length the current quotations and site visits scheduled for The Trout Inn project with the agreement RB to publish an update including internal photographs of the stripped-out building. RB to action.</p> <p>CB to circulate discussion paper on various public house models for review. CB to action.</p> <p>Q4 Newsletter</p> <p>The Board discussed and agreed to delay publication of the Q4 newsletter to be able to include more timely information regarding Christmas events and the Trout Inn project.</p> <p>Data Protection</p> <p>The Board discussed data protection with reference to the current BCIC and BDT membership databases.</p> <p>Community Ideas</p> <p>PM suggested a water fountain be installed in Barrhill for use by residents, visitors and cyclists to the area. The Board continued to discuss possible enhancements including a community shop/tearoom incorporating a Post Office service. MR pointed out there was a tap on the Memorial Hall wall nearest the school which cyclists could use.</p>	<p>RB</p> <p>JT</p> <p>MR</p> <p>RB</p> <p>RB</p> <p>CB</p>
<p>7.</p>	<p>Correspondence</p> <p>RB and LB submitted BCIC Membership Applications received from the following individuals:</p> <p><i>(Restricted information)</i></p>	

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	<p>Following a discussion on applications received, the Board voted: <i>Unanimous approval to admit the above-named individuals to BCIC Membership.</i></p> <p>RB and LB submitted BDT Membership Applications received from the following individuals: <i>(Restricted information)</i></p> <p>Following a discussion on BDT applications received, the Board gave: <i>Unanimous approval to admit the above-named individuals to BDT Membership.</i></p> <p>(Data is duplicated for purposes of information in BCIC Minutes No. 136 Wednesday 17 November 2021).</p> <p>The Board discussed communication posted from <i>(restricted information)</i> regarding the laying of the Memorial Wreath.</p>	
8.	<p>Date and Time of Next Meeting</p> <p>Barrhill Development Trust Meeting on Wednesday 15 December 2021 at 7pm.</p>	