

Attendees: John Thomson (chair), Richard brown (Vice Chair), Laura Brown (Secretary), Pearl McGibbon, Collette Bailey, Liz Ottaway, Martin Rennie  
In Attendance: Heather Shuckburgh (Minute taker), Sam Rimmer (Development Officer)  
Apologies: Kassie Farmery, Absent: Mark Bradshaw

1	<p><b>Meeting validity confirmation</b> The meeting started at 19:20 and was Quorate</p> <p>Register of Interests:</p> <p>JT: Barrhill Community Council, Barrhill Scout Group LB: Barrhill Flower Show KF: Barrhill Playgroup and Barrhill Scout Group PM: Barrhill Community Council, Barrhill Christmas Fayre MR: Barrhill Bowling Club CB: Barrhill Community Council, Barrhill Christmas Fayre</p>	
2.	<p><b>Consideration of Membership applications to BDT</b> Six new applications were received and approved</p>	
3.	<p><b>Approval of Minutes</b> Proposed: PM Seconded: LO</p>	
4.	<p><b>Matters Arising</b> Removal of Director who had not attended for 4 meetings without apologies as per constitution - unanimous.</p> <p>RB confirmed normal criteria for occupancy levels at Memorial Hall; 120 Main Hall, 30 Meeting Room.</p> <p>SR confirmed communication made with K [redacted] R [redacted] regarding Halloween treats complaint/concern.</p> <p>RB confirmed contact made with Mrs S [redacted] regarding BDT Board Application.</p>	2022.007
5.	<p><b>Monthly finance report for BDT</b> Treasurer's report was presented to the directors and unanimously accepted by the Directors. Treasurer reiterated the importance of filing overdue accounts ASAP</p> <p>The Board discussed the recent valuations received for the BCIC/BDT assets with a consensus of opinion that all were under-valued. SR to contact valuers (Shepherds) for cost of valuation of BDT assets All utility bills for Memorial Hall to be moved from BCIC to BDT, after accounts completed.</p> <p>JT reiterated the importance of Trustees maintaining confidentiality of all information shared either in print or at Board Meetings. SR to include a note to</p>	2022.008 2022.017  2022.013

	this effect on all documentation.	
6.	<p><b>New applications for Grants, Bursaries</b></p> <p>1. £220 Additional funds requested by BBC (2022/BCIC/001) for lawnmower repairs/maintenance. Unanimously approved. Treasurer to transfer funds.</p> <p>2. The Board discussed the three options for the replacement Bowling Club Clubhouse with the outcome the BDT agreeing to fund up to £19,455 plus VAT, giving Barrhill Bowling Club the option of raising monies to fund a larger Clubhouse beyond this figure if they wish. BBC request for funds for hut approved (2022/BCIC/002) - letter with terms to be created within 7 days. Await acceptance.</p>	2022.009
7.	<p><b>Monthly Report from Development Officer</b></p> <p>Covering progress to date, forward plans and timescales</p> <p>Majority of January will be spent on Trust account, and the new Community Action Plan will be started by March as well as work on other projects. Trustee education and Foundation Scotland sessions agreed for 19 Jan.</p>	
8.	<p><b>Monthly reports from Projects</b> Reports were received from the following projects / sub committees</p>	
	<p><b>8.1 Our project: Fire Alarms (RB)</b></p> <p>Most alarms have been circulated, two queries remain before the project is closed. RB to send Fire Alarms Spreadsheet to SR.</p>	2022.010 2022.014
	<p><b>8.2 Our Project: Community Notice Board (CB)</b></p> <p>The company engaged have been closed for Hogmanay and reopen in the second half of January. CB confirmed replacement Notice Board still to be ordered.</p>	2022.011
	<p><b>8.3 Our Project: Memorial Hall Boundary Wall (MR)</b></p> <p>Work is approved and the project is progressing, stones will soon be delivered to an area around the Public Toilets. MR advised the Board he has approached Jim Muirhead, Girvan to quote for new and refurbishment of gates at Memorial Hall.</p>	
	<p><b>8.4 Our Project: Arnsheen Park Dog Compound(MR)</b></p> <p>Costs of £455 were approved for the construction of a dog compound and labour will be provided by the Hall Handyman, Liam</p>	
	<p><b>8.5 Our Project: Pub (JT)</b></p> <p>Clearance of the site is ongoing and we await further updates from the builders including renewed quotes. The meeting agreed that all signification decisions will be referred to the full Board</p> <p>JT advised the Board [REDACTED] has withdrawn. The sum of £5,000 had been incorrectly paid [REDACTED]</p> <p>[REDACTED] The Board discussed in full the reasons this gross error had occurred and what steps can be taken in future to ensure a similar situation does not arise.</p> <p><b>The Board unanimously agreed MR to have no further financial responsibility or involvement with The Trout Inn project due to various conduct issues</b></p>	



<p>RB to forward invoice received from Builders to SR.</p> <p>The Board discussed options of leasing The Trout Inn once complete with SR to circulate Scottish Land Fund document to the Board for review.</p>	<p>2022.015</p> <p>2022.016</p>
<p><b>8.6 Funded by us: Station Carpark (RB)</b>  Communication received from ██████████ at South West Scotland Community Rail Partnership informed the Board that work is anticipated to start late January.</p> <p>LB advised the Board that ScotRail are the owners of the land in question.</p>	
<p><b>8.7 Ongoing discussions: 44 Main Street &amp; Yard (JT)</b>  The Board are continuing talks with the owner.</p>	
<p><b>8.8 Ongoing discussions: Disabled play equipment &amp; adult gym</b>  Prices for disabled equipment have been received and circulated. No details of adult gym equipment received. RB advises that our insurance would require adult gym equipment to be safely fenced (not locked) in.</p>	
<p><b>Notified AOB</b></p> <p><b>9.1 Decision on Hall Opening w.r.t. Covid</b>  The Board confirmed that the coffee morning and badminton can proceed according to current Scottish government guidelines including social distancing within premises. For televised sporting events and Film club, the Board deferred the decision until the First Minister's next update due 24 Jan 21</p> <p><b>9.2 Arnshean Play Park - ensuring good management of Park</b>  The annual safety inspection has been requested from The Play Inspection Company, scheduled for May 2022, in the sum of £235 plus VAT. Unanimous vote to proceed.</p> <p>LO advised the Board she contacted ROSPA who confirmed safety inspection schedule will be dependent on usage. After discussion the Board decided a monthly visual check by LO to be undertaken.</p> <p><b>9.3 Board Conduct</b>  Following a number of conduct incidents which lead to the exclusion of a co-opted Board member from The Trout project due to conduct issues including issues of a financial nature, the Board took advice and is acting accordingly. The Board confirmed that all Board members must confirm their alignment with and understanding of the governing document of the Trust and good conduct is required of all Trustees at all times. Matters discussed included handling of personal and sensitive data as well as general conduct with regards to financial matters, confidentiality matters, acting as a Board not as individuals. A session covering related matters including conduct is scheduled for 19th January 2022.</p> <p>██████ made the following statement to the Board: I would like to take a moment of the Board's time to delicately handle an incident which happened to me recently in conversation with a co-opted member of the Board. Can I do so simply by asking you all to make a resolution in both minutes that racial slurs and intentionally prejudicial language will not be tolerated and are not acceptable for Trustees and/or directors to use including (but not limited to) in staff, volunteers and</p>	

	<p>community stakeholders. And that such behaviour contravenes discrimination laws and clause 7.21 of the agreement between Barrhill and Killgallioch Community Benefit Company Ltd. <b>A unanimous vote was taken to make this resolution.</b></p> <p>LO raised the issue of Trustees' Training which JT confirmed will proceed.</p> <p>The Board discussed and agreed that access to the BCIC/BDT Office in the Memorial Hall will be by appointment only to ensure the physical security of sensitive and personal data, inline with GDPR obligations.</p> <p>A request from the Barrhill Coffee Morning Group for funding for a Coffee Machine, quotes were invited for review if they want to proceed</p> <p>The Board discussed the purchase of a Barrhill Minibus and invited anyone to submit an written suggestion and costings if they wished to pursue it</p>	
	<p>Meeting closed 21:30 Next meeting Wednesday 16th February, 19:30</p>	

*Jan D Thomas*