


1	18.00-18.05	<p><b>Meeting validity confirmation - meeting opened at 18:55</b>            In attendance: J Thomson (Chair), R Brown (Vice Chair), P McGibbon, L Ottaway, C Bailey            Present: S Rimmer            Apologies: Laura Brown, Kassie Farmery            Register of interests - no updates</p> <p>The meeting was quorate</p> <p>LO was thanked for sharing home baked cake with the meeting</p>	
2.	18.05-18.10	<p><b>Consideration of Membership applications to BDT</b></p> <ul style="list-style-type: none"> <li>● 7 applications for membership received since last meeting</li> <li>● All within Barrhill Community boundary</li> <li>● All 7 applicants are welcome to BDT membership</li> </ul> <p>[ACTION 2022.27] SR to follow Membership Application Process and inform new members</p>	2022.027
3.	18.10-18.15	<p>[It is noted that Approval of Minutes - Jan2022 occurred on 16Feb2022]  <b>Minutes 9Feb2022</b></p> <ul style="list-style-type: none"> <li>● Proposed PM, Seconded RB, voted 6/6</li> </ul> <p><b>Approval of minutes 16Feb2022</b></p> <ul style="list-style-type: none"> <li>● Proposed LO, seconded PM, vote 6/6</li> </ul> <p><b>Approval of Q&amp;A session notes 16Feb2022</b></p> <ul style="list-style-type: none"> <li>● Proposed RB, seconded PM, vote 6/6</li> </ul> <p>JT accepted signed all minutes into record on behalf of BDT</p> <p>[Action 2022.28] SR to follow procedure for posting and filing minutes</p>	2022.028
4.	18.15-18.20	<p><b>Matters arising &amp; Actions from previous meetings January 2022</b></p> <p>Update action 2021.003 Removed, was MR (resigned)</p> <p><b>Matters arising from Feb 9 meeting</b></p> <ul style="list-style-type: none"> <li>● All notifiable events submitted and receipt confirmed</li> <li>● Unauthorized access to post box and missing key - post box changed</li> <li>● Signed code of conduct forms 4/7 received to date</li> </ul> <p><b>Matters arising from Feb 16 meeting</b></p> <ul style="list-style-type: none"> <li>● CB &amp; PM to perform Kitchen hygiene assessment  <b>[Action 2022.30]</b></li> <li>● Unauthorised access to office out of hours- police informed and CB completing Risk Assessment <b>[Action 2022.31]</b></li> </ul>	2022.030

		<ul style="list-style-type: none"> <li>Defamation - McKinstry have prepared Cease and Desist letter. Resolution: The Board of BDT resolved to instruct the Trust's solicitor to issue the Cease &amp; Desist letter to ██████ requesting immediate removal of his post and an unreserved apology on the grounds of defamation. Proposed: PM, Seconded: CB, Vote 6/6 <b>[Action 2022.32]</b> SR to email McKinstry with confirmation of the resolution.</li> <li>Details for renewed/updated/new staff contracts are with McKinstry for their action, advised we will receive them within the week</li> </ul> <p><b>Matters arising from Feb 16 - Q&amp;A Session</b></p> <ul style="list-style-type: none"> <li>Copy of the verbatim report shared at the meeting was checked with McKinstry (Trust Solicitor) who has confirmed it is the correct approach and contents are as advised. <b>[Action 2022.29]</b> Q&amp;A session to be posted to BDT website, post a link to BDT facebook page and attach a poster to the Hall notice board</li> </ul>	2022.031
			2022.032
			2022.029
5.	18.20-18.30	<p><b>Monthly finance report for BDT and update on overdue accounts</b></p> <ul style="list-style-type: none"> <li>Budget for committed &amp; intended projects exceed balance at bank - further projects must wait until additional funds raised Proposed: RB, Seconded: PM, Vote 6/6 <b>[Action 2022.33]</b> SR to prepare fund request to BCIC for their next meeting (March)</li> </ul>	2022.033
6.	18.30	<p><b>New applications for Grants, Bursaries</b></p> <ol style="list-style-type: none"> <li>FOR UPDATE: Status of offer made to BBC last month <ul style="list-style-type: none"> <li>BBC will consider the offer at their AGM 12 March 22</li> </ul> </li> </ol>	
7.	18.30-18.40	<p><b>Monthly Report from Development Officer</b> - attached <b>[Action 2022.34]</b> SR to post "Comparison of BDT to other Barrhill bodies" to facebook page and enquire about website update</p>	2022.034
8.	18.40-18.45	<p><b>Monthly reports from Projects</b> (Progress, next steps &amp; blockers)</p> <p><b>8.1 Our project: Fire Alarms</b> Update: Total cost was £18,216</p> <p><b>8.2 Our project: Car Park refresh</b> Update: Total cost 22,326, Uprights in place, panels to be fitted when weather allows</p> <p><b>8.3 Our Project: Community Notice Board</b> Update: Installation likely delayed until middle of March due to materials shortages</p> <p><b>8.4 Our Project: Memorial Hall Boundary Wall</b> Update: Costs likely to rise to £10k - parts &amp; labour, final inspection mid-March. Installation starts April for 8 weeks</p>	

		<p><b>8.5 Our Project: Arnsheen Park Dog Compound</b> <i>no updates</i></p> <p><b>8.6 Our Project: Pub</b> (Progress, Contract signed with JJB contractors, Work started 21Feb2022, All locks changed due to unauthorised access to site, Board and contractor hold keys only. Anticipated duration 26 weeks</p> <p><b>8.7 Monitoring of Award: Station Carpark</b> Confirmed work starts 28Feb, Mp 7 MSP will be in attendance for 'breaking the ground' at 9.30am</p> <p>8.8 Ongoing discussions: ██████████</p> <p><b>8.9 Ongoing discussions: Disabled play equipment &amp; Outdoor gym</b> <i>Some equipment prices collected, total project costs to be understood</i></p> <p><b>New this month:</b></p> <p><b>8.10 For decision: Hall Roof</b> Leak around old chimney. Neil agnew has been chased for quote, action transferred to SR [Action 2022.034]</p> <p><b>8.11 For decision: Village planters</b> <i>Await prices from PM</i> Decision delayed until prices received and may have to be transferred to BCIC</p>	<p>2022.006</p> <p>2022.034</p>
9.	18.45-	<p><b>Notified AOB</b></p> <p><b>9.1 Memorial Hall Booking Form</b></p> <ul style="list-style-type: none"> <li>• Form updated to be easier to follow</li> <li>• Board agreed form to put in to use immediately</li> </ul> <p><b>9.2 Hall heating</b></p> <ul style="list-style-type: none"> <li>• Part for broken heating still on back order, expected delivery w/e 25Feb</li> </ul> <p><b>9.3 Public Toilet cleaning</b> - discussed, continues</p> <p><b>Emergency AOB</b></p> <p><b>9.4 Booking for Rugby on Saturday</b> - ██████████</p> <ul style="list-style-type: none"> <li>• Previous booking had a number of conduct issues (bullying of local residents, women using mens toilets with the door open and disruption causing difficulty watching the screen). The board decided the booking could go ahead providing ██████████ agreed to ensure conduct was better on this occasion and that the event is shared on the website</li> <li>• [Action 2022.035] SR to email ██████████</li> </ul>	2022.035
	21.00	<p><b>Meeting closed:</b> 18:45</p> <p><b>Next meeting</b> Wednesday 16th March, 18:45 for 19:00 start</p>	

**Correspondence and documents for information**

1. SAC Elections - notification of location of voting
2. SAC Council-paid works to the hall
3. Signed contract with JJB Contractors Ltd
4. Confirmation of insurance for JJB Contractors Lt
5. Confirmation of Driving bursary, agreed 16Feb22
6. Email from Surveyor re: valuation
7. Copy of Notifiable event to OSCR: [REDACTED] (emailed to all)
8. Copy of Notifiable event to OSCR: [REDACTED] (emailed to all)
9. Copy of Notifiable event to OSCR: Asset Value (emailed to all)
10. Copy of report to ICO following unauthorized access to Office (awaited from ICO)
11. Copy of Police Incident report following unauthorised opening of lock-fast place (1874
- 12.
13. of 18Feb22) (awaited from Police)
14. Confirmation of termination of Turcan Connell as Secretary
15. Confirmation of termination of Mark Bradshaw as Treasurer

These minutes are a true account of the meeting and have been accepted by the board this day		
Board Chairperson: Johnny Thomson		16 March 22