

<p><b>The Chair declared the BDT BOARD MEETING meeting quorate, and opened it on 16Mar22 at 19:30</b>  In attendance: J Thomson (Chair), R Brown (Vice Chair), L Brown (Secretary), P McGibbon, L Ottaway.  Apologies: C Bailey, K Farmery  Present: S Rimmer</p>	
2.	<b>Consideration of Membership applications to BDT</b> - All 8 applications approved
3.	<b>Approval of previous minutes - 23rd February 2022</b> - Proposed: LO, Seconded: RB.
4.	<p><b>Matters arising &amp; Actions from February meeting</b></p> <p>4.1 <b>ICO Response</b> - response shared &amp; filed</p> <p>4.2 <b>Risk Assessment</b> - postponed pending CB's presentation at next meeting</p> <p>4.3 <b>Defamation &amp; ██████████</b> - bundle of papers presented</p> <ul style="list-style-type: none"> <li>● <b>On the matter new club proposal</b> : not considered properly constituted, application rejected</li> <li>● <b>On the matter of defamation:</b> addressee was expected to issue a full and unreserved apology to the Trust, BCIC and ██████████. ██████████ has continued to post on social media in a manner not complying with the requests in the letter. Trust solicitor to follow up.</li> </ul> <p>4.4 <b>Kitchen Hygiene Assessment</b> Visited but awaiting paperwork</p> <p>4.5 <b>Trustee Training</b> - Costs received, training to be arranged after AGM</p> <p>4.6 <b>Newsletter</b> - SR to arrange for newsletter to be printed and circulated</p>
5.	<p><b>Monthly finance report for BDT and update on overdue accounts</b></p> <ul style="list-style-type: none"> <li>● Books for 2019/20 and 2020/21 have been sent to the Accountants (Galbraith Pritchard) along with valuation for Trust properties received from BCIC in October 2019.</li> <li>● Liz Ottaway will accept Treasurer role from 1 April 2022, handover under way</li> </ul>
6.	<p><b>New applications for Grants, Bursaries</b></p> <p>6.1 <b>BBC for new hut:</b> BBC AGM on 12Mar22 decided to accept the award for the building in principle and to raise additional funds from elsewhere. Decision expected on their other funding in May 2022</p> <p>6.2 <b>NEW REQUEST: Barrhill Bowling Club £6000 Maintenance</b>  The Board considered the request and noted that costs are rising for almost all items and must take prudent decisions on funding applications. The BBC application did not include 3 quotes and three is a concern that a supplier was told to increase their bid, whilst the Board accept that the BBC do not condone this behaviour it remains a cause of concern.. Taking into account all overheads in 2020/21 BBC received circa £8k for grounds maintenance and an offer in 2022 of £19k for the hut. The BBC are to be asked to consider how to lower costs, including voluntary effort by members and the BDT reserve the right to seek their own quotes for this work. BDT Secretary will write to BBC to discuss options. [ACTION LB, BDT.2022.040]</p>
7.	<p><b>Monthly Report from Development Officer</b></p> <p><b>Our Project: Arnsheen Park Dog Compound</b> - area constructed by ex Trustee is not suitable. Project is paused pending outcome of CAP</p> <p><b>Our Project: Pub (Progress, next steps &amp; blockers)</b>  Phase 1 - Contract signed, work started 21Feb, 25 weeks work. Phase 2 - final fit out - to be confirmed</p> <p><b>Ongoing discussions: Disabled play equipment &amp; Outdoor gym</b> - Investigating total costs of project to buy, install and maintain All-abled (disabled) and adult equipment. Liz to do contact suppliers and do a feasibility study and review Inspiringscotland.org.uk for other guidelines</p> <p><b>Our Project: Hall Roof</b> - Awaiting quote from Neil Agnew, Sr to approach others</p> <p><b>NEW: Village planters Await prices from PM</b> - Costs from Soleburn (£1,178 80), other quotes awaited</p>

## Project Updates

	Proposal	Preparation	Progressing	Finished	Closed					
	An idea is being discussed but has not yet been agreed	Project is agreed and preparations are underway, eg formalising quotes or terms	Project is underway, work has started	All work on the project is complete but the project is not yet closed administratively	All paperwork has been finalised and all bills paid. Project objects are satisfied					
Name	Fire Alarms	Car Park Refresh	Community Notice Board	Wall & gates	Armshean Dog Compound	Station Car Park	Disabled Play Equipment	Outdoor Gym	Hall Roof	Community Pub
Current Stage	Progressing	Finished	Progressing	Progressing	Paused	Progressing	Proposal	Proposal	Preparation	Progressing
Total Cost	£19,034	£22,326.00	£1,678.80	£10,000	£450	£20,000			unknown	TBC
Spent to date	£19,034	£20,093.40	£0	£0	£289	£20,000	£0	£0		£175k purchase £5k clearing £4k labour
Next steps	Complete final installations	Confirmation of completion & pay final balance	Awaiting delivery Liam to install	Await initial inspection. To build in April	Confirm need & size	Expected to complete late March	See report	Proposal required	Awaiting quote	Building work has started. Expected end Jul/Aug

9. **Notified AOB**
- 9.1 Direct line manager for Trust Staff - Unanimous decision Development Officer as line manager
- 9.2 [REDACTED]
- 9.3 Use of own vehicles by Trustees for insurance purposes - not relevant
- 9.4 Employment contract - changes requested before issue to [REDACTED]
- 9.5 SAGE for preparing accounts: The Board approved purchase of Sage Line 50

### Emergency AOB

**The Help:** The meeting noted with sadness that the long time minute keeper Heather of The Help has reluctantly resigned due to weight of commitments. The Board wish to pass on their thanks.

**Trust Solicitor:** 8.5 The Company's solicitor - Resolution: The Board previously agreed to move

## Community feedback & Facebook posts



Meeting closed at 20.50 and the Interests register is unchanged.

Proposed meeting schedule for 2022: 13 April, 11 May, 15 June, 13 July, 17Aug, 14Sep, 19Oct, 17Nov

**These minutes are an accurate record of the meeting**

Signed *Jan D Thomson*

J. Thomson, Chair 13Apr22