

1	<p>Meeting validity confirmation - meeting opened 19:20 (quorate) Meeting purpose - This is a general business meeting of BDT</p> <p>Attending: J Thompson - Chair (JT), L Ottaway - Treasurer (LO), R Brown (RB), C Bailey (CB), P McGibbon (PM) Present: S Rimmer - Development Officer (SR) Apologies: K Farmery (KF), Laura Brown - Secretary (LB)</p> <p>Interests to be updated to show LO, CB and PM serving on Jubilee Committee</p>
2	<p>Consideration of Membership applications - no applications have been received</p>
3	<p>Approval of previous minutes - 16 March 2022 Proposed PB, seconded RB.</p>
4	<p>Matters arising from previous meetings and outstanding actions</p> <p>30 Kitchen hygiene assessment. Awaiting paperwork from PB. 32 Defamation. No update from solicitor yet, SR to chase again 38 Rennie Sports Club - advised club was not properly constituted and could not be recognised for purposes of subsidiary by BDT. Action closed 40 - Newsletter. Circulated in early April 43 - Liam completed removing posts installed in park. Action closed. 46 - Hall Roof. Two companies visited, awaiting both quotes 57 - Trust solicitor transfer from Turcan Connel (TC) to McKinstry progressing</p>
5	<p>Monthly Report from Treasurer</p> <p>5.1 Cash Position of BDT</p> <p>Closing Balance at bank £259,720 Total of forward commitments £375,219 including projects and running costs Total available funds -£115,498 Total awards expected £290,448 expected April/May</p> <ul style="list-style-type: none"> The Board noted that all projects are within budget <p>5.2 Draft Statutory accounts received from Accountants, some queries</p>
6	<p>New applications for Grants and Bursaries</p> <p>6.1 BBC Hut Award - award offer made in February., decision expected May 6.2 Revised application: BBC Maintenance for £4k Unanimously agreed 6.3 New application: Barrhill Fishing Club for £1.5k. Unanimously agreed</p>
7	<p>Monthly Report from Development Officer</p> <p>March Progress: Reports to SPN, WFP, grass cutting (4 confirmed, 3 awaited), Newsletter, Barrhill in Bloom, line management, Usability and information updates for website, Liaise with Accountants, Community Wealth Builder, Solicitor, OSCR</p> <p>April Plans: Prepare for AGM, Monday Club, accounts queries, Plants order, Pub</p> <ul style="list-style-type: none"> Open Session on How to Read Accounts to be held April / May Unanimous decision to hire Pilates teacher to provide Pilates sessions Board unanimously agreed highest priority after legal duties is Community Pub
8	<p>AOB - notified</p> <p>8.1 Standard Contracts terms - agreed on standard contract for all employees 8.2 Staff Pay rates - agreed</p>

8.3 Maintenance manuals to be assembled or created for reference

AOB - not notified

8.4 Jubilee Committee enquiry on funding: PB asked about the Trust's approach to funding for the event. PB was reassured that the Jubilee Committee should apply in the same manner as any other Barrhill body for events.

8.5 Insurance for events - Trustees confirmed current Public Liability Insurance


8.6 Community Member enquiry - M Rennie attended without notice. Question previously submitted had been answered by SR as they were administrative. Rennie said he had new questions.

- He provided an invoice he received in November.
- He asked for a lock to be returned that he installed in the hall.
- He asked why the Dog Compound project had been suspended. He was advised that there had been complaints and concerns from the Community and on inspected, it was found that it did not match agreed plans
- He provided a verbal report of people he had seen visiting Arnsheen Park with dogs, he shared dates and times

He was advised that all new matters he had raised were administrative in nature and should be dealt with via the Trust's paid member of staff.

Meeting closed: 8:30pm Although dates may have to change, intended next meetings are: 15 June 22, 13 July 22

Community feedback & Facebook posts




Received queries or feedback on


- Planters
- Hall wall
- Sensory garden
- Basketball hoops

The newsletters were delivered by volunteers

In November 21, posts had a reach score of 100-200
In April 22, after the initiative to improve communications, they are routinely achieving a reach score of over 3,000 for each post



TONIGHT
And every Tuesday
6pm - 8pm



Proposal	Preparation	Progressing	Finished	Closed
An idea is being discussed but has not yet been agreed	Project is agreed and preparations are underway, eg formalising quotes or terms	Project is underway, work has started	All work on the project is complete but the project is not yet closed administratively	All paperwork has been finalised and all bills paid. Project objects are satisfied

Name	Fire Alarms	Car Park Refresh	Community Notice Board	Wall & gates	Station Car Park	Disabled Play Equipment	Outdoor Gym	Hall Roof	Community Pub
Current Stage	Progressing	Finished	Progressing	Progressing	Progressing	Proposal	Proposal	Preparation	Progressing
Total Cost	£19,034	£22,328.00	£1,678.80	£10,000	£20,000			TBC	£500k anticipated
Spent to date	£19,034	£22,327.00	£0	£0	£20,000	£0	£0	TBC	Purchase price £12k spent £3k to pay
Next steps	Complete	Complete & paid	Delivered, ready to pay await wall	Await initial inspection. Build delay	Complete - await official statement	Pause - Proposal required	Pause - Proposal required	Awaiting written quotes	Building work has started. Expected end Jul/Aug

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These minutes are an accurate record of the meeting held on 13th April 2022

Signed by chair

John Th...

Date

31/5/22