

1	<p><u>Meeting validity confirmation - meeting opened 19:30</u> Attending: J Thompson - Chair (JT), L Ottaway - Treasurer (LO), R Brown (RB), C Bailey (CB), P McGibbon (PM), Present: S Rimmer - Development Officer (SR) Apologies: K Farmery (KF), Laura Brown - Secretary (LB)</p> <p>Meeting was declared quorate.</p> <p>Meeting purpose - This is a general business meeting of BDT</p>
2.	<p><u>Consideration of Membership applications to BDT</u> 1 application received and approved - SR to inform applicant</p>
3.	<p><u>Approval of previous minutes - 13 April 2022</u> Proposed: Pearl, Seconded Richard - minutes approved</p>
4.	<p>Matters arising & Actions from March meeting <u>Open actions:</u> 030 Kitchen Hygiene Assessment (CB, PM) -PM's received 23May2022. Some minor issues to be addressed 032 Solicitor re: conduct issues, email discussion 12May 046 Hall Roof, work started 16May managed as project, see below 060 SR - BDT account, see finance section</p> <p><u>Actions closed since last meeting:</u> 059 SR - Registered office - This has now been updated by OSCR. Closed 062 SR -BBC Grant, paid. Closed 063 SR -BAC Grant, paid. Closed 064 SR -Planter supplier selected, SR to set up Planter Project. Done. 065 SR -Contract terms. Checked. Done 066 SR - Issue contracts to new staff. Done 067 SR - Confirm pay rate with accountant. Done</p>
5.	<p><u>Monthly finance report for BDT and update on overdue accounts</u> 5.1 This months book and cash position - Accepted by Board 5.2 DRAFT BDT account to 31Mar20 <i>Proposed: RB Second: PPB. Unanimous vote to accept.</i> 5.3 Report to Carrick Futures <i>Approved, SR to submit</i> 5.4 Request to Carrick futures for staff <i>Approved, SR to submit</i></p>
6.	<p><u>Applications for Grants, Bursaries</u> 6.1 FOR UPDATE: Status of offer made to BBC "Hut" <i>BDT have received no update from BBC, who are still awaiting the result of their application to Carrick Futures. BBC have not indicated their intentions either way.</i> 6.2 FOR DECISION: Request from Barrhill Primary school for trip costs Unanimous - agreed. SR to inform school and arrange for grant payment</p>

Project Updates - 23 May 2022

Name	Outdoor Gym	Disabled Play Equipment	EV Charging Point	Hall Roof	Planters	Community Notice Board	Wall & gates	Community Pub
Current Stage	Proposal	Proposal	Preparation	Preparation	Preparation	Progressing	Progressing	Progressing
Total Cost			0	£2,900	£1,228.80	£1,678.80	£10,000	£500k anticipated
Spent to date	£0	£0	0	£0	£0	£1,678.80	£0	Purchase price + £18k spent £3k to pay
Next steps	Include in CAP to gauge interest	Include in CAP to gauge interest	Await solicitor's review of contract and set start date	Awaiting date from chosen supplier, Agnew, to confirm works	Delivery end of May for planting 28 May	Delivered, ready to pay await wall	Builder is suffering ill health, await start date	Building work has started. Expected July / Aug



CLOSED THIS YEAR : Fire Alarms £19,034, Station Car Park £20,000, Car Park Refresh £22,326

Community feedback & Facebook posts May

DATE OF NEXT NEWSLETTER: JUNE
to include celebrations in the village of the Jubilee

ACTIVITIES TO PROMOTE NEXT MONTH:

- Weeding day (to follow planting day)
- BAAC
- Pilates
- Newsletter

Planting Day
SATURDAY 28 MAY

COFFEE MORNING
10am - 12 noon
ALSO DROP IN FOR BDT, FUNDING & BOOKINGS

9:00 Meet at the hall for instructions and morning coffee. Hall opens at 9:15, everyone welcome. Bring a towel and gloves if you have them. Hall open for hand washing.

9:30 Volunteers plant up assigned planters. No need to carry water - Liam will water every planter.

FANCY DRESS CROSS COUNTRY FUN RUN
Saturday 4th June 2022
JUBILEE IN BARRHILL

JUBILEE IN BARRHILL
Saturday 4th June 2022
10.00 AM - 12.00 PM

PHOTOGRAPHY CLUB
STARTS MONDAY 16th May 7.30pm - Memorial Hall

BARRHILL ACTIVITIES & ATTRACTIONS

SAMPLE CALENDAR
This is an idea of what could be scheduled


- **Simplify planning**
Agree activities, outings and attractions in advance - to give enough time to plan successful events
- **Agreed events will be pre-funded**
Will be funded to a budget set by the Board, reducing the burden of many applications throughout the year and speed up the process to get activities off the ground
- **Simplifying compliance to funders & OSCR**
Bookkeeping will be linked with the charity and meet the same, necessary standards
- **Ensure legal obligation to met charitable objectives is achieved**
Will ensure the needs of Barrhill are met for outings and local events as well as local heritage and cultural interests
- **Facilitated meetings and administration**
The Facilitator, as an employee, will be subject to management by the Board and reporting requirements to funders and OSCR
- **Everybody welcome**
Broad and diverse community involvement, different individuals can be involved in only the events they are most interested in. Trustees can attend as individuals only, removing conflict of interest concerns with financial decision making
- **Co-operation and conduct standards**
A terms of reference document, agreed by the BOard, lays out the standard and outcomes expected so that the Budget can be agreed and paid as needed.

JAN: BURNS NIGHT
FEB: ADULT DAY TRIP
MAR: KID'S OUTING
APR: RAMBLING TRIP
MAY: HALL DANCE
JUN: LOWLAND GATHERING TRIP
JUL: KID'S OUTING
AUG: ANNUAL FAIR + FLOWER SHOW 2023
SEP: KID'S OUTING
OCT: CEILIDH
NOV: CRAFT FAIR
DEC: XMAS PARTIES

7.	<p>Monthly Report from Development Officer including Project reports</p> <ul style="list-style-type: none"> ● Our project: Memorial Hall Wall <i>delayed by wall builders ill health. Agreed to wait another month.</i> ● Our Project: Memorial Hall Notice Board, delayed by wall project ● Our Project: Memorial Hall works inc Roof <ul style="list-style-type: none"> ○ Roofers completed works 20May. Treat area with moss near rough casting and arrange for 3rd party external decoration. Interior be to dried out for 2 months over summer then decorated by Handyman ● Our project: Village planters <i>Planting day is 28May</i> ● Our project: Skips SR to arrange skips. Confirm with JT ● Our Project: Pub <i>Project is on target and electrical inc fire alarm works are finished. Installation is being installed this week and plastering to begin. Due to desire to keep control and benefit within the community, the business plan and professional opinions received as well as investment and Asset value, to retain sufficient control the Board will try to hire staff for the pub in the first instance. This decision to be reviewed regularly based on socio-economic situations that arise</i> ● New Project: Barrhill Activities and Attractions <ul style="list-style-type: none"> ○ <i>Decision: Approved as detailed in attached SR report.</i>
8.	<p>Notified AOB</p> <p>8.1 [CB] Staff handbook inc Conduct Policy Adopted in principle subject to final checks</p> <p>8.2 [LO] Request for Booking, Tables & Access from Jubilee Group Agreed, booking form required</p> <p>8.3 [LO] Donation of trees to recognise Jubilee and permission to plant Agreed & Approved</p> <p>8.4 [JT] Email from SPN and agree response The Board noted the contents of the SPN letter. They believe they have already complied with all requests and that the continuous improvement they have already committed to both satisfies and exceeds SPRs reasonable concerns. Letter to be sent to SPN</p> <p>8.5 [SR] Email from BBC regarding regular cuts - superseded by second letter received</p> <p>Emergency AOB</p> <p>8.6 [SR] BBC - second email from BBC regarding regular cuts and state of lawn</p> <ul style="list-style-type: none"> ● The Board asked SR to draft a response including reminding BBC on insurance restrictions on competent adults operating the mower, that Liam has been working on the Play Park to meet a mandatory safety inspection for at least the last 8 weeks and that he will return to cutting the pitch as soon as his availability allows. Suggest that BBC train some of their members in the proper cutting of the lawn. <p>8.7 [SR] Liam - Anticipated leave. Liam will be away from at least 13 June to 8 July</p>

Dates of next meetings: 15 Jun 22 13 Jul 22 17 Aug 22 14 Sep 22 12 Oct 22

These meeting notes accurately reflect the contents of the meeting on the date given, and as such they were accepted by the Board and are now signed in to record and for publication.

Date 21/6/22
Signature 

Name & position J.Thomson, Chair