

Trustees are encouraged to attend at 6:45 for 7pm start

No valid decisions can be taken at a board meeting unless a quorum is present; the quorum for board meetings is 5 charity trustees, present in person. There are currently 6 serving Trustees

Correspondence was received in writing from Robert Robertson, the text is unaltered and it was considered before the main meeting began. Responses from the Board are in **green**

I have a few concerns I wish to raise regarding the working of the Trust.

1. How is the recruitment of new Trustees/Directors carried out?

There is a permanent page and application form on the Trust's website, a plea is made at every AGM (and everyone is encouraged to attend), requests are made at open meetings when they are held and from time to time additional reminders are also put out via our usual publications (Facebook, noticeboards and the circular email)

2. Are there any rules on how long someone should be resident in Barrhill District before they can apply to be a Trustee/Director? If not do you not think someone should be resident for at least a year before they can apply?

The BDT constitution clauses 60-61.2 lays out the requirements for a Trustee. The BDT is reviewing the constitution and this recommendation will be put to the membership of the Trust at the next AGM. To our knowledge no one currently or previously serving has been in the village less than a year.

3. Is any new applicant to the Board told what being a Trustee/Director entails before agreeing and is any Director Training or Induction carried out?

There is a Trustee pack provided when people express an interest which explains the role and the legal responsibilities before submitting an application form, this information has recently also been added to the website. The conduct policy is part of this pack. Once a new Trustee joins they have an induction covering information such as previous minutes, Board Policies and Procedures, summary of accounts and any professional advice we have recently received. We have used the OSCR guidelines in putting together this approach and do add to it when we find ways to improve it.

4. I know it is hard to encourage younger residents to apply to be a Trustee/Director due to work/child commitments but do you not think it would be beneficial to the Board to have some younger Trustees?

A Board diverse in many ways is the best possible board - this includes a variety of personal characteristics including age representation of Barrhill. Having a broader range of ages represented on the Board would be ideal.

Now to the issue of the cancelled/not happened Fireworks display.

1. No mention has been made in any of your published minutes about a Fireworks display since the BAA meeting where it was agreed by a slight majority to investigate the idea of a bus to a larger display rather than a display at Barrhill. Pre COVID around 130 people attended the displays in the park in the previous years so it was a very well attended event. There were no notices regarding a fireworks display until people started asking then it was announced that they were cancelled due to unforeseen circumstances. In the interest of open honesty and transparency this way of dealing with the issue was unacceptable to me and possibly

other residents. Why was there no Community consultation regarding a Fireworks event?

The BDT minutes are an accurate representation of discussions, decisions and actions of the Board. The BDT has created Barrhill Activities & Attractions) BAA to ensure community consultation is held on events and its Terms of Reference are available on our website. The decision was shared at the Community council and further details can be seen in the October 2022 minutes. An open poll on fireworks for New Years Eve was taken on Facebook and over 200 people saw the poll, a majority voted not to have fireworks at Hogmanay. The Board accept that the handling of the fireworks was not ideal in 2022 and commit to ensuring that the diverse range of conflicting opinions are taken into account no later than spring 2023 for a potential November 2023 event.

2. I made a personal comment in reply to another resident on the BDT facebook page which was removed and I was banned from the page. I was told that I must have used a profanity and fb has removed my comment and issued the ban. If this was the case then fb would have notified me and I didn't receive any notifications from fb. I would like to know if the Board authorised the removal of my comment and issued a ban?

The Board noted that following your own post on having your comment removed, another poster known to yourself commented that your post was still visible. The BDT confirms the profanity filter is in place on the Trust Facebook page and intend for it to remain so. The Trust is aware that following comments on other groups, you were issued with warnings and then a 24 hour ban - this is not related to the BDT page.

In my opinion the reason for a lot of the criticism directed at the Board is the lack of information being communicated to the Community well before events happen. You have said there is to be a Christmas dinner for the older residents but no information as to who can attend or arrangements regarding it. Surely these events should be arranged well in advance and details published so people know what is happening before people start asking?

Due to a change in plans and lack of office support for the past two months, there has been an unavoidable delay in information around the Christmas Dinner. However this will be circulated shortly and is going ahead on 9th December. For information generally, we apologise that you do not feel there is enough information being shared, each week there are numerous Facebook posts, posters on 3 noticeboards and a circular email is also sent to anyone who wishes to subscribe to it (It currently has 87 live subscribers). There is a printed newsletter 3 times year which is posted to each household. The Trust has held one open meeting this year and has committed to holding more next year in addition to the AGM. However we are always looking at ways to improve - do you have any suggestions for other methods of communication?

Our Charitable Aims are:

- To relieve the poverty and needs of the elderly and disadvantaged people in Barrhill.
- The advancement of citizenship or community development, by supporting and developing community development projects, including the advancement of rural affordable housing, rural regeneration and advancement of first-class community facilities and activities;
- The advancement of arts, heritage, culture and science, in particular the history and heritage of Barrhill and surrounding area, including the Pilgrim's Trail and the Martyrs Tomb and other heritage assets, and community arts projects, including youth arts;
- The advancement of public participation in sport, by maintaining and developing local sports facilities, in particular Barrhill playing fields and Barrhill Adventure Play Park, Barrhill Memorial Sports Hall and Barrhill Bowling Club, and by developing any other such sites that may in the future become available to the community for the purpose of sporting activity;
- The provision of recreational and social activities and the organisation of recreational activities, by supporting a wide range of recreational activities for the broader community, who suffer from a lack of opportunity to engage in recreational activities due to the isolated area in which they live;
- The advancement of environmental protection and improvement, by supporting community initiatives which promote energy conservation and the introduction of renewable energy projects which reduce carbon emissions and create sustainable energy sources in the Barrhill area, and by supporting and developing recycling initiatives in the area.

1	<p>Meeting validity confirmation Meeting opened at 7pm and was declared quorate. The Registered of Interests was unchanged. In attendance: J. Thomson Chair (JT), Liz Ottaway Treasurer (LO), R Brown (RB), Sally Vokes (SV) Collette Bailey (CB) Present: S Rimmer, Development Officer (SR)</p>
2.	<p>Consideration of Membership applications to BDT - 0 received</p>
3.	<p>Approval of previous minutes - October 2022 Proposed RB, seconded CB</p>
4.	<p>Matters arising from previous meetings & minutes</p> <ul style="list-style-type: none"> ● SR to help with explanation of Book keeping- The meeting was updated. Closed. ● 2022.059 Companies House Updates. Access details for Companies House were received 10 November and details updated. Closed ● 2022.079 Fit and Proper governance of BBC re: grant. BDT Board representatives met with BBC Committee at the end of September to discuss the requirements of our funders and OSCR. Both bodies were in agreement on requirements. Closed ● 2022.080 Plunkett Skill Audit - to be completed after Trustee Training, 10 Sept ● 2022.081 eOn Smart Meter - Meter upgrade was booked for 16Nov, didn't arrive ● 2022.091 - 093 Fireworks display - Closed, no longer required <p><i>Matter arising regarding current legislation, it states that "...all workers are legally entitled to ...paid holiday (known as statutory leave entitlement or annual leave). This includes...workers with irregular hours". During SRs absence, a mistake was made by a volunteer that a worker was</i></p>

	<i>not paid the holiday hours due as the volunteer was not aware that part time employees should receive holiday pay. This is noted as an innocent mistake. The matter was rectified amicably on next pay day by mutual consent.</i>
5.	<p>Monthly finance report for BDT</p> <p>5. 1 This month's cash position</p> <p>SR thanked LO for covering administrative duties in her absence. Cash position and one-off payments have all been reported, the full books for Sept to Nov will follow at next meeting.</p>
6.	<p>Applications for Grants, Bursaries (no new requests)</p> <p>6.1 FOR UPDATE: Status of offer made to BBC "Hut" - <i>almost all of the Grant has now been used, further expenditure expected in November</i></p> <p>6.2 FOR DECISION Grant Application from Primary school for Panto Unanimously approved.</p> <p>ACTION 2022.97 SR to inform the school of the positive outcome</p>
7.	<p>Monthly Report from Development Officer including Project reports</p> <p>7.1 Development Officer's report including projects - see attached</p> <ul style="list-style-type: none"> ● Park maintenance due next week ● 2022.082 Works at Hall - rendering to be completed according to weather ● 2022.083 Memorial Hall Stone Wall - details for stone company needed from JT <p>7.2 Pub focus. Build continues to very good standard</p> <ul style="list-style-type: none"> ● 2022.084 Community Pub - Registering Ltd Company - await session with Arachas3 ● 2022.085 Community Pub - Financial Accounting for Pub, Accountants could not assist. Board asked SR to investigate accountants to assist further in relation to wholly owned subsidiary running a pub which is owned by a charity as this is specialist accountancy. ● 2022.087 Community Pub - Recruiting manager - advert placed, await deadline ● 2022.088 Community Pub - name Facebook - Announced, closed ● 2022.089 Community Pub - name noticeboards - closed ● 2022.090 Community Pub - Signage - with trustees for opinions ● 2022.086 Community Pub - bar top. Stone facing, solid wood with LED. With JT ● Community pub - ground floor focal heat source decision : 11kw stove
8.	<p>AOB</p> <ul style="list-style-type: none"> ● New Trustee application. Two registrations of interest have been received, send packs ● Christmas arrangements: <ul style="list-style-type: none"> ○ Request for Santa suit. Approved. SR to source ○ Academy kids: request for costs to cover event. Approved max £500 ○ Coach trip for shopping (see poll). Insufficient interest, not approved. ○ Christmas Dinner arrangements - approved for over 60s, 9th December ● Hogmanay Arrangements: request for party & to waive fee <ul style="list-style-type: none"> ○ Permitted, good conduct is expected, costs not requested. Hall fee waived ● Trustee request for printing and paper costs. Approved, trustee to claim print costs ● A community member wrote to the Board concerning lighting. The Board extend their best wishes and thanks for raising the issue. Written response by 19/11/22 ● The Board agreed to arrange a session in the first quarter of next year including Governance (use fireworks as a Lessons Learned), How to collect ongoing feedback outside of CAP and the next big project eg Working towards becoming a Green village
<p><i>Next meeting: Wednesday 15th December 2022</i></p>	

These minutes are a true reflection of the meeting, having been duly proposed and seconded at quorate Board meeting following a period of review.

Signed by Chair

Dated