

# Minutes of Emergency Barrhill Development Trust SCIO 49162 meeting on 27 June 2023

Attendees: Richard Brown - Chair (RB), Kelly Russell (KR), Pearl McGibbon (PM), Gillian Young (GY), Shelagh Leach (SL) Hugh Gregg (HG)

Apologies: Sally Vokes - Vice Chair (SV)

The emergency meeting was called due to email communications received that would be out of time to respond by the next scheduled meeting. Also to discuss temporary measures as the handyman has officially resigned and finishes his role on 29 June 2023

The meeting was quorate and went ahead at 19:00  
Minutes taken by SL as secretary

- 1. Email sent by a member of the community regarding minutes not being published on BDT website**  
**KR** to reply to the member of the community and say that while BDT likes to be open regarding meeting minutes, some meetings are not suitable for public reading due to privacy issues.
- 2. SL** to add a comment into the AGM minutes before publication stating that the proxy votes were not handled correctly.  
Since the proxy votes were not handled correctly and may have skewed the results the decision has been made by the Board to co-opt Robert Robertson, if he is willing.  
At the same time a Facebook post and notice in the shop will ask for Trust members who are interested in being part of the Board to register their interest and apply.  
  
The current Handyman (Liam) has decided to move away from the village so can no longer work as the Handyman. We will need to appoint a replacement. **KR** to send out a post on Facebook and put notices in the shop for potential applicants to get in touch with BDT and request person spec and application form.
- 3.** Minutes of meetings that are suitable for public consumption to be published on the website as soon as possible.
- 4.** Following the meeting with BCIC and Machars Action Ltd on 20 June 2023 regarding them taking over the administration and governance for BCIC they were also able to offer a similar option for BDT.

BCIC have also contacted Foundation Scotland for their proposal for the same administration and governance work. BCIC have received their proposal but no meeting date has been set yet. BDT has requested the date of the meeting when it is available for **KR** and **SL** to attend as they did at the Machars Action Ltd meeting.

5. **RB** stated that BCIC are in the process of changing their accountants to Montpelier who are based in Newton Stewart and suggested that BDT may want to do the same.
6. It was noticed in a regular check that there were several cleaning issues at the Hall, **RB** to have a gentle word with the staff. To help facilitate this **PM** agreed to write out a list of tasks that are to be done daily, weekly, monthly and annually and a tick list and date to show when each task has been done. If there is no improvement the next meeting will include a verbal warning.
7. PAT testing to be organised and booked for the Hall.